



# WINSLOW TOWN COUNCIL

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## COMMITTEE TERMS OF REFERENCE

### **AMENITIES COMMITTEE**

1. The Committee shall be known as the Amenities Committee and be comprised of six Councillors.
2. Standing Committees 'Terms of Reference' form Appendix 'C' of the Winslow Town Council Standing orders.
3. The Committee shall be responsible for and have authority to deal with:
  - 3.1 To investigate, review and recommend to the full council on all matters relating to protecting and improving the environment of Winslow Town.
  - 3.2 To review, purchase and maintain street furnishings owned or supplied by the Council, (excluding street lighting).
  - 3.3 To manage all aspects concerning the maintenance and up keep of the children's playground.
  - 3.4 To manage all aspects concerning the day to day maintenance and upkeep of Winslow Public Hall Car Park
  - 3.5 To manage all aspects concerning the maintenance and up keep of the Burial Ground.
  - 3.6 To manage all aspects concerning landscaped areas, hedge lines and floral displays owned by Winslow Town Council.
  - 3.7 Management and review of Winslow Town Council owned CCTV systems, associated policies and code of practice including the appointment and activities of the CCTV Monitor.
  - 3.8 Manage all aspects of Festive Lighting
  - 3.9 To liaise with County, District and other relevant agencies on maintenance items, particularly with regard to footpaths, pavements, waterways, roads, horticultural and arboriculture works and areas of public open space.
4. The Committee has authority to proceed with all items within its budget, but must refer to full Council when non-budgeted expenditure is anticipated.
5. The Committee has authority to appoint Council's representative(s) to and receive reports from the following outside bodies:
  - Buckingham South Neighbourhood Action Group
  - Winslow Charities (2 representatives)
  - Winslow Youth Café
  - Winslow Youth Club Management Committee

Signed: ..... (Council Chairman)

Date: .....

*Reviews June 2011; name membership no amended*