MINUTES of a MEETING of the **AMENITIES COMMITTEE** of WINSLOW TOWN COUNCIL held on **Tuesday 16th December 2014,** at 7.00pm in the Council Chamber at 28 High Street, Winslow

	Present: Cllrs Wiseman (Chairman), Castle, Chambers and Eatwell. **Apologies:** Cllr Gibbs accepted. Absent: Cllr. Monger. **Clerk :** K Oddey There were no members of the public or press present.
	Declarations of Interest: None
A14/120	**Minutes of Meeting 18th November 2014.** The committee RESOLVED to approve and sign the minutes. **Matters Arising:** War Memorial lighting update: the Parish Church Council is still awaiting the faculty. In the meantime an alternative approach is to be proposed to Resources Committee for consideration. Hedge Cutting on path behind Beamish Way: it was noted that this had been done by Bucks County Council (BCC) and the work by Town Council contractors would be put on hold.
A14/121	**Items Deferred** not covered elsewhere on the agenda **Cleaning hanging litter bins**: the Committee RESOLVED to spend up to £100 on cleaning
	Items delegated by Council – not covered elsewhere on agenda. None
A14/122	**Street Furniture** **Litter Bins:** corroded bin liners at the Recreation Ground had been replaced using liner in the stores. **Possible Bus Shelter on Buckingham Rd (Aylesbury Bound) Bus Stop:** it was agreed to obtain statistics on the number of users of the Stop prior to any further work. It was also noted that when this was last considered (in May - July 2011) residents objected and the number of users didn't justify the investment. **Memorial Bench**: Cllrs Wiseman and Castle recommended placing the bench on the corner of Burleys Road and Verney Road (about 5m from the road sign), a walker in the area confirmed the benefit if a bench in that location. The Clerk agreed to follow up with BCC.
A14/123	**Landscaping and Trees** **Devolution of Grass cutting and related services.** Cllr Castle and the Clerk attended a recent BCC update meeting. Cllr Castle had updated the Town Council. In short, BCC confirmed the project was going ahead and work would be progressed towards finalising the scope and contracts etc. The Committee agreed that (a) members of the Working Party should meet with the short listed contractors, ideally before the next meeting; (b) the Clerk would update the scope of work following a meeting with the Transport for Bucks Local Area Technician (TfB LAT) and (c) the Committee would finalise a proposal for the February Council but if that wasn't possible this action was delegated to the Working Party to finalise the proposal.
A14/124	**Burial Ground:** **Pylon:** The Clerk advised that Western Power had been confirmed as the owner of the Pylon and that discussions were on going to arrange a site visit. Cllr Castle agreed to join the meeting.
A14/125	**Public Hall Car Park (PHCP)** **Barrier:** The Clerk confirmed that the Supplier had agreed to complete the additional work within the original quote. The work was anticipated to start in the New Year. **Parking at Public Hall**: It was noted that the car had started to park next to the PH again, it was agreed to send them another letter and also investigate the idea of adding additional bollards to prevent parking. It was also agreed to investigate the legal implications of introducing a "sticky" parking notice for the windscreens of users parking in unmarked areas eg. outside the entrance, near the side wall etc. It was also noted that the Car Park clean had been completed. **CCTV:** Following the Council meeting the Clerk was obtaining a quote from the supplier to update the existing CCTV system and add any additional systems to protect Town Council Assets.
A14/126	**Playground:** **Damaged fence:** Members considered an updated quote for moving the toddler climbing frame and replacing the rotting divider fence. The quote wasn't accepted. The Committee agreed to abort the decision to move the Toddler Climbing Frame and asked the Clerk to dispose of it as most appropriate. The Committee RESOLVED to spend up to £1,300 to remove the rotting fence and repair the wet pour. Equipment for Toddlers would be considered in the context of the 2015/16 budget.

	Flooding near Climbing Frame: A contractor had agreed to quote for the work to install a soak away near the climbing frame to address the flooding. The Clerk agreed to investigate replacing the bark area with grass at the same time.
A14/127	**Outdoor Family Fitness Area (OFFA)**: **Landscaping:** The updated proposal to retain a single, flatter mound was considered. The Committee agreed to continue with the original proposal to flatten the mound. The Clerk was asked to obtain quotes, including the removal of soil if there is too much to flatten into the surrounding area. The Committee would also ideally like the ground along the side of the path to be built up. The Clerk agreed to investigate this. It was recognised that all this work would be phased during the seasons to ensure the soil is manageable. **No Dogs Signs:** The existing signs where reviewed and Cllr Eatwell agreed to consider and develop a proposal to improve the visibility of the signs related to No Dogs
A14/128	**Jubilee Games Area – Christmas holiday cover:** The proposal presented in the meeting was accepted by the Committee.
A14/129	**Allotments:** **Administration:** Winslow Charities agreed to the proposal that the Town Council should own and manage maintenance issues at the Allotments and progress with the Allotment Coordination Group. Allotment Rents would continue to be paid to Charities. The Clerk was asked to arrange a meeting in St Laurence Rooms (Lowery Room). Cllr Barry would chair the meeting, Trustees of Charities and allotment holders that had expressed interest in the Group would be invited. The Clerk was asked to check allotment availability and if appropriate to promote that Allotments where available in the Winslow Parish News.
A14/130	**Footpaths:** **Circular Walk – footpath resurfacing upgrade (The Walk and near the Youth Centre):** Three contractors had been briefed on the project and quotes are being compiled. It was recommended and agreed that the path be reduced to 1.2m width.
	Reports of Outside Bodies **Winslow and District Neighbourhood Action Group:** no update **Winslow Charities** – see above
A14/131	**Correspondence:** **Parking on Pavements**: TfB had responded to the recent issues raised with them providing details of what can and can't be done about the issue – the information was circulated to Members.
	Other Items for information: none
	Meeting closed 20:55 **Next meeting: 20th January 2015** Signed: …… (Chairman) Date: 20th January 2015