

MINUTES of a MEETING of the **AMENITIES COMMITTEE** of WINSLOW TOWN COUNCIL held on
Tuesday 15th July 2014, at 7.00pm in the Council Chamber at 28 High Street, Winslow

	<p>Present: Cllrs Wiseman (Chairman), Castle, Chambers, Eatwell and Gibbs Apologies: Cllr Monger (holiday) Deputy Clerk (“Clerk”): K Oddey There were no members of the public or press present.</p>
	<p>Declarations of Interest: None</p>
A14/62	<p>Minutes of Meeting 17th June 2014. The committee RESOLVED to sign the minutes as a true record. Matters Arising: none Public Hall Car Park Barrier: Following minute A14/56 the Committee noted the car park had been used by larger vehicles and caravans since the barrier was removed. Temporary and permanent replacement barriers were discussed. The Clerk was asked: (a) to continue to obtain quotes for possible permanent solutions via a local contractor and also seek advice from others eg. AVDC; (b) to obtain quotes for an official entrance sign highlighting height and weight limit and (c) talk to the local trader to try to identify the owner of the vehicle that damaged the barrier. It was agreed that this item should be added to the next agenda.</p>
	<p>Items Deferred not covered elsewhere on the agenda – None</p>
	<p>Items delegated by Council – not covered elsewhere on agenda - none</p>
A14/63	<p>Street Furniture Dog Bins: two new bins have been delivered and will be fitted as agreed (A14/53). Verney Road Dog Bins: The Clerk was asked to find out if AVDC planning had defined a requirement for Dog Bins on the new Banner Homes housing development. Community Shelter: it was noted that this had been defaced and the Committee RESOLVED to arrange for it to be cleaned within the agreed budget and to ask the Police if they can monitor it.</p>
A14/64	<p>Landscaping and Trees Devolution of grass cutting and associated road, footway and public right of way path services (delegated from Council): The Working Party provided an update on the project. Local parishes have been contacted to assess their interest in using Winslow as their service provider. A scope of work is drafted and will be circulated to possible suppliers. A proposal will be developed for the next meeting. The goal is to provide a final proposal to the September Council Meeting. The requirements and current arrangements at the Paddocks were briefly discussed. The scope for the trial grass cut was summarised as: Main routes within 30mph speed limit (eg. Magpie, Vicarage Rd, High St, Sheep St, Granborough Rd, Verney Rd, Elmsfield, plus residential key routes.) Barbara Brown – Lighting: Lighting options were considered and as a light was preferred to the lit bollards the Committee RESOLVED that the matter be passed to Resources Committee.</p>
A14/65	<p>Burial Ground: Waste Disposal: The current method for waste collection does appear to be working, no change will be necessary at this time. The situation will be monitored. Gate and Notice Board: The deterioration of their condition was discussed. It was agreed to consider this further at the next meeting with a possible view to inclusion in the 2015/16 budget</p>
A14/66	<p>Public Hall Car Park: CCTV: Cllr Chambers advised that the supplier had been asked to carry out a review of the CCTV and to provide a “phased” proposal – capable of adding functionality over time – for discussion as part of 2015/16 budget. The Council CCTV Policy would be reviewed in this context.</p>
A14/67	<p>Playground: Ball Game Signs: A proposed sign layout was presented and agreed, the location and format for the signs were agreed. The Committee RESOLVED to increase the spend up to £400 for this work and for it to include 2 A4 signs (at the entrance gates) and 2 A3 signs (on both sides of the fence). Wet Pour Cleaning at Playground and OFFA – The Clerk advised quotes had been requested. Fence Lowering: The Clerk advised an alternative supplier was visiting the site on 22.7.14. Relocation of Toddler Climbing Frame: The Clerk advised a known supplier had been asked to quote for the work to refurbish and re-locate the frame and to understand the safety requirements. “Jeep”: The Clerk advised a quote had been requested to provide a seat for the Jeep.</p>

A14/67 cont.	<p>Playground (continued): Tabernacle/Teen Club: The Clerk explained that the Teen Club had asked the Council to reconsider their request to be allowed to play ball games in the area across the path to the football pitch in line with the back of the Tabernacle area. The Committee RESOLVED to agree this, requesting: the Sports Club be advised, ball games are to be played “sensibly” and are only permitted up to 10pm, members should not use the Football or Croquet areas, and the area should be left tidy. The Council reserved the right to change the agreement in the future. Playground area under trees: the Committee asked that the bark areas under the trees be grassed over.</p>
A14/68	<p>Outdoor Family Fitness Area (OFFA): Bench: The Bench has been delivered. The Committee agreed to locate it 1m to the south of proposed OFFA boundary garden, 50cm in from path. To be bolted to a concrete base that would run from the path to the back of the bench. Litter Bin Location: it was agreed to locate the bin the same as the bench but to the north Landscaping: Alternative suppliers where due to visit the site and provide quotes. Fence: The Clerk advised that it had been agreed with an adjacent resident that the fence would remain as is and that a Contractor had been asked to strengthen the side fencing. Wet Pour Cleaning – The Clerk advised quotes had been requested</p>
A14/69	<p>Youth Centre Area: it was agreed that members would consider ideas and discuss this further at the next meeting.</p>
A14/70	<p>Allotments: “Coordination Group”, Maintenance, Community Garden – Cllr Wiseman agreed to request a meeting of Winslow Charities to discuss these issues and their preferred approach for the ownership and responsibility for the allotments.</p>
A14/71	<p>Footpaths: Improvements: an update was provided on the proposal to improve the quality of 2 footpaths (along side of Youth Centre/Playfields and at the end of The Walk. The Committee RESOLVED to submit a proposal to LAF for funding. Circular Walk: Cllr Wiseman agreed to follow up with Cllr Laws re: action to provide initial ideas and also to talk to Cllr Barry.</p>
A14/72	<p><i>Attendees agreed to extend the meeting beyond 2 hours.</i></p>
	<p>Reports of Outside Bodies Winslow and District Neighbourhood Action Group: No update, next meeting 16/7/14 Winslow Charities: No meeting, see allotments earlier</p>
	<p>Correspondence: Use of Public Hall Car Park: several resident complaints where noted. It was agreed to consider ideas and discuss again at the next meeting to develop a proposal to go to Council. The Clerk was asked to acknowledge the letters and explain the process. Bus Shelter: a comment had been received about the orientation of the Bus Shelter near Swan Court. After discussion the Committee agreed that they understood the issue but as there was no affordable, viable solution the Shelter would remain as is.</p>
A14/73	<p>Best Kept Village: It was noted that Winslow Town had been awarded “runner up” in the Tindale Cup (for past winners of the competition).</p>
	<p>Other Items for information: It was noted by Councillors that several residents had commented on the amount of “fly posting” currently being experienced. Councillors requested they be advised of who had been given permission to place notices. The Clerk agreed to follow up with the parties concerned. It was also agreed to review the Policy to include “objects” as well as signs.</p>
	<p>Meeting closed 9:29pm</p> <p>Next meeting: 19th August 2014</p> <p>Signed:(Chairman) Date: 19th August 2014</p>