MINUTES of a MEETING of the **AMENITIES COMMITTEE** of WINSLOW TOWN COUNCIL held on **Tuesday 17th June 2014,** at 7.00pm in the Council Chamber at 28 High Street, Winslow

	Present: Cllrs Wiseman (Chairman), Castle, and Chambers **Apologies:** Cllrs Eatwell and Gibbs accepted. Absent Cllr Monger **Deputy Clerk ("Clerk"):** K Oddey There were no members of the public or press present.
	Declarations of Interest: None
A14/52	**Minutes,** The committee RESOLVED to approve the minutes of the meeting 20th May 2014 **Matters Arising:** none
	Items Deferred not covered elsewhere on the agenda – None
	Items delegated by Council – not covered elsewhere on agenda - none
A14/53	**Street Furniture** **Welcome Signs:** have now been fitted **Bus Shelter (Vicarage Road):** The Clerk advised that the Cleaner had assessed the condition as "generally good". It was agreed to monitor this and ask the Cleaner to advise of any deterioration. **Dog Bin action (14/30 and 14/44):** Cllr Castle advised that the new bins would be located at: Furze Lane - on the south side of the road at the entrance to the public footpath - and the Public Hall car park – on the sign at the entrance and near the current litter bin.
A14/54	**Landscaping and Trees** **Devolution of grass cutting and associated road, footway and public right of way path services** (delegated from Council): following BCC's initiative to devolve these services the Committee RESOLVED to outline its provisional position as broadly supportive of providing the services, aiming to implement this from April 2015 and to form a Working Party (Cllrs Castle, Chambers and Wiseman (subject to availability)) to develop a proposal. The Working Party's first meeting will be 24th June at 11am and they will attend a meeting with BCC on 1st July at 10am at Council Chambers. The Trial grass cut was discussed and it was agreed do this between the next two BCC cuts (to be confirmed on need). The Clerk was asked to identify a suitable supplier. **Twinning Garden**: The Clerk advised the cabling had been disconnected. Cllr Castle advised plants now in full bloom and that next time the Council should consider building up the soil level. **War Memorial Lighting**: The Clerk confirmed Winslow Town own the War Memorial. The Parish Church Council is applying for a Church Faculty for the installation of tree lights which will also serve to power the War Memorial lights. The required planning clearance has been applied for. **Plant Watering**: The Clerk advised a temporary approach would be implemented during June/July
A14/55	**Burial Ground:** **Waste Disposal:** The Clerk advised that it may be necessary to reconsider the disposal of rubbish at the Burial Ground, it will be further reviewed prior to concluding any action. The Committee RESOLVED to spend up to £150 to purchase a emptying service if required. **Field Mowing**: It was noted that the grass had grown considerably and that the 2nd grass cut should be brought forward, the Clerk was asked to follow up.
A14/56	**Public Hall Car Park:** **CCTV:** The Clerk advised that the 2008 CCTV survey had been reviewed again by the PCSO who confirmed the conclusions as still valid (except video viewing which has been resolved). Addressing the points in the survey would require an investment well beyond 2014/15 Budget, the Committee agreed to discuss the issue again prior to 2015/16 planning. In the meantime, Cllr Chambers agreed to review the survey and obtain budgetary costs for the recommendations. **Public Hall Barrier**: the Clerk advised of recent damage to the barrier causing it to be removed. The reason for the barrier was confirmed as: preventing heavy vehicles and caravans using the car park but allowing access when necessary (eg. Blood Collection Service). The Committee agreed to see how things develop without a barrier and review again at a future meeting. The Clerk was asked to obtain potential solutions from an appropriate supplier.
A14/57	**Playground:** **Ball Game Signs:** The Committee RESOLVED to spend up to £75 on signs for "ball games allowed" in the area between the play area and the football field. Prior to installation the Clerk was asked to confirm the Sports Club are okay with this. It was also agreed to leave the Playground signs unchanged and review again should any issues arise. **Wet Pour Cleaning at Playground and OFFA** – The Clerk was asked to obtain quotes to carry out the work.

A14/57 cont.	**Playground (continued):** **Flooding under climbing frame** – The Clerk was asked to talk to the regular contractor about building up the surface level in an appropriate way to reduce water colletion and assist drainage to prevent the issue reoccurring (eg. Fork ground, work in grit and add soil). The issue would be reviewed to see how it develops. **Fence Lowering**: The Clerk advised a quote had been obtained. The Clerk was asked to consider the process to carry out the work and talk to the supplier to identify more affordable solutions. **Tabernacle/Teen Club Barbeque (6th July):** The Clerk advised that the Sports Club had confirmed no events were taking place and the Tabernacle had been given the go ahead to hold the BBQ provided: they remain in the allotted area once the Recreation Ground (RG) is locked, they don't encrouch on the sports field and the area is left tidy. The Committee confirmed the requirement for Club members to stay in their area once the RG closes should continue.The Clerk also confirmed the request for the Tabernacle to continue to cut the grass. **Relocation of Toddler Climbing Frame:** Following discussion it was agreed to identify a potential supplier and cost to refurbish the equipment prior to relocation. The Clerk and Cllr Castle will identify a suitable location and ensure all relevant regulations/guidelines are followed. An update is to be provided at the next meeting. "**Jeep**": The Clerk explained the idea to add a seat to the "Jeep" to make it more useable. The Clerk was asked to identify whether the manufacturers provided one and the cost.
A14/58	*Attendees agreed to extend the meeting beyond 2 hours.*
A14/59	**Outdoor Family Fitness Area (OFFA)**: **Bench**: The Clerk advised the Council is awaiting confirmation of a delivery date. **Lights:** The Sports Ground contractor is providing a quotation to complete the work. **Landscaping:** Cllr Castle provided an update eg. 24" flower bed (garden) around the sides and front edge with shrubs along the back to the fence. The mounds to be flattened and the soil used to create bedding area and build up the sides to the footpath through the Recreation Ground. A supplier has been identified and is scheduled to visit the site and develop a quote. The location of the litter bin would be agreed once the landscaping is completed. **Fence**: the location and construction of the fence was discussed and it was agreed that the ideal outcome was to leave it unchanged and to strengthen the sides. The Clerk agreed to follow up. **Grass Cutting**: It was noted that the Sports Club where unable to to cut the grass. It was RESOLVED that the regular contractor initially cut the area and for the Committee to review the issue again once the landscaping had been completed.
A14/60	**Youth Centre Area:** The use of the area behind the Centre was raised by the Clerk and the Committee agreed to discuss in more detail at the next meeting prior to confirming any proposals or recommendations for the Resources Committee.
A14/61	**Allotments:** **"Coordination Group" –** The Clerk provided a summary of the results of the allotment holders survey to assess their interest of forming an association. To date, approximately 70% of the responses were in favour (with over half of those offering to help implement a Group), 30% where against the idea. About one third of the allotment holders had responded. Cllr Wiseman agreed to discuss the results with Winslow Charities. **Maintenance:** The Clerk highlighted that it was not clear who owned maintenance of allotments. Cllr Wiseman agreed to discuss this with Winslow Charities to determine their preferred approach.
	Reports of Outside Bodies **BUCKS South Neighbourhood Action Group:** No update **Winslow Charities:** No meeting
	Correspondence: none
	Best Kept Village: **Big Society Big Tidy**: these were held on 2nd and 9th June and were considered very successful.
	Other Items for information: none
	Meeting closed 9:14pm **Next meeting: 15th July 2014** Signed: ……(Chairman) Date: ……