

**MINUTES of a MEETING of the AMENITIES COMMITTEE of WINSLOW TOWN COUNCIL held on  
Thursday 18th June 2015, at 7.00pm in the Council Chamber at 28 High Street, Winslow**

	<p><b>Present:</b> Cllrs Barry (Chairman), Castle, Cawte and Chambers. Cllr Wiseman. attended as an ex officio member.  <b>Apologies:</b> Cllrs Laws  <b>Absent:</b> Cllr . Monger</p>
A15/52	<b>Declarations of Interest:</b> Cllr Cawte noted that she had an allotment in the Town.
A15/53	<p><b>Minutes of Meeting 21<sup>th</sup> May 2015.</b> The committee RESOLVED that the minutes be signed as a true and correct record  <b>Matters Arising:</b> none</p>
	<b>Items Deferred - none.</b>
	<b>Items delegated by Council – not covered elsewhere on the agenda. None</b>
A15/54	<p><b>Street Furniture</b>  <b>Memorial Bench:</b> Cllr Castle advised that the bench requested by a resident could be located in the burial ground, as presented, and the Clerk would contact the resident to progress their request and confirm the standard bench design (Kedel - Bradley Garden Park Bench) and the associated burial ground rules. The Committee re-affirmed that the Clerk and Cllr Castle complete this item.  <b>Cycle Path Benches:</b> It was RESOLVED to reinstall the 2 benches on the Swanbourne Road to Little Horwood Road cycle path with reinforced mounting points, cost not to exceed £100.</p>
A15/55	<p><b>Landscaping and Trees</b>  <b>Devolution of Grass cutting and related services.</b> The agreement with BCC was signed by the Chairman of the Council Cllr Wiseman and Cllr Barry Chairman of Amenities Committee. Work is ongoing and remaining within budget. It was noted that a warning sign had been stolen and reported to the police. The contractor had cut the grass around the fitness area as requested. The Clerk agreed to confirm that regulations relating to nesting birds would be followed.  <b>Wild flower beds:</b> it was agreed that the Clerk should investigate and make a recommendation for the planting of wild flower beds on the grass banks on the left hand side of the roads heading from Shipton and from Granborough into the Town.  <b>Flower Planting:</b> it was noted that the existing supplier's contract had been renewed for a further year.</p>
A15/56	<p><b>Burial Ground (BG):</b>  <b>Gate:</b> following natural movement of the gate, the lock is being adjusted to maintain ease of use.  <b>Car Park:</b> it was agreed to investigate the ability to extend the car park across the BG extension land to increase capacity for attendance at funerals..  <b>Field grass cutting:</b> the second cut will be completed in the next fortnight.</p>
A15/57	<p><b>Public Hall Car Park (PHCP):</b>  <b>Hedge trimming/sweeping.</b> The regular work will be completed 29<sup>th</sup> June, notices will be placed from 22<sup>nd</sup> June..</p>
A15/58	<p><b>Playground:</b>  <b>Roundabout:</b> deterioration of the damaged roundabout (marked out of use) requires that it is urgently removed for safety reasons. The Clerk had investigated various costed options and presented a quotation to complete this work while managing costs. It was RESOLVED that the quote of £6,685 be accepted to remove the existing roundabout within a week and to later install a new "all abilities" roundabout in time for the school holidays. To be funded from Amenities surplus and/or reserves due to urgency.  <b>Annual RoSPA inspection:</b> the inspection had been completed with no high risk issues, the report noted that the roundabout should be marked out of use which has been done, see above.  <b>Wet pour:</b> chalk drawings on the surface had weathered and the police had the issue in hand.  <b>Drop sticks climbing frame:</b> the supplier confirmed that the failure of the "stick" had been due to rotting within a knot and they had supplied inspection instructions for our reference.</p>
A15/59	<p><b>Outdoor Family Fitness Area (OFFA):</b>  <b>Landscaping:</b> landscaping options were considered and it was RESOLVED to plant two shrubs, one at each corner of the fence, cost not to exceed £100 and to be planted at the best time.  <b>Replacement sign:</b> It was RESOLVED that the Clerk investigate a plinth sign alongside the quote for a more robust replacement to the original sign, to confirm the best option to the Chairman and to progress the installation accordingly.</p>

A15/60	<p><b>Allotments:</b></p> <p><b>Gate repair:</b> the damaged gate is being repaired.</p> <p><b>Trees:</b> 2 allotments have trees on them inhibiting their use. It was agreed they can be removed.</p> <p><b>Notice Board:</b> a quote was presented and it was agreed that the allotment Coordination Group confirm its suitability and to ask a local organisation if they would consider funding.</p> <p><b>Hedge along A413:</b> it was noted it was bare in some places. The Clerk was asked to investigate filling it in.</p> <p><b>Paths between allotments:</b> a resident requested the paths be re-cut. The Clerk was asked to look at options and discuss with the Coordination Group.</p>
A15/61	<p><b>Footpaths Improvements:</b></p> <p><b>Circular Walk:</b> The working party met on 27<sup>th</sup> May and Cllr Laws would be asked to provide an update to Council in July.</p> <p><b>Local Area Forum Funding:</b> It was noted that funding was available for footpath improvements. It was agreed to put together a proposal that would progress the circular walk eg. leaflets, signage etc. The Localities Manager should be contacted and the request submitted before the September LAF.</p>
<p><b>Reports of Outside Bodies - Winslow Charities:</b> none</p>	
A15/62	<p><b>Correspondence:</b></p> <p><b>Sheep St Bus Stop:</b> A resident had requested that a litter bin be placed near the Bus Stop. It was RESOLVED to purchase and install a hanging bin (as others in the Town). Cost up to £150.</p>
A15/63	<p><b>Other Items for information:</b></p> <p><b>Parking:</b> it was noted that residents may be parking in Norden House car park pushing demand onto the PHCP.</p> <p><b>Litter:</b> two litter picks had been held with the support of Big Society. Cigarette ends had been a major contributor to litter, particularly near the Public Hall, the British Legion and the Youth Club. It was agreed to contact the respective organisations regarding the installation of cigarette bins.</p>
<p>Meeting closed 8:28pm</p> <p><b>Next meeting: 16th July 2015</b></p> <p>Signed: ..... (Chairman)</p>	