

MINUTES of a MEETING of the RESOURCES COMMITTEE of WINSLOW TOWN COUNCIL
held on THURSDAY 15th. May 2014, at 7pm in the Council Chamber at 28 High Street, Winslow.

	<p>Present: Cllrs Castle (Chairman), Knight, Gibbs and van de Poll. Cllr Monger was in attendance for part of the meeting.</p> <p>Apologies: Cllr. Laws and Eatwell Accepted.</p> <p>Clerk: C Loch</p> <p><i>There were no members of the public or press present.</i></p>
R14/27	<p>Election of Chairman: Cllr Castle was elected unopposed.</p>
	<p>Declarations of Interest and applications for dispensations: None</p>
R14/28	<p>Minutes of Meeting on 20th. March. RESOLVED that the minutes be signed as a true record.</p>
	<p>Matters Arising:</p>
	<p>Items deferred from previous meetings: None</p>
	<p>Items delegated by Council: None</p>
R14/29	<p>Land & Property Issues:</p> <p>28 High St.: There were no further issues in respect of 28 High St.</p> <p>Scout Hut: Members heard that the Scouts had requested the use of WiFi. The Clerk would arrange a connection to the CCTV broadband if possible.</p> <p>Sports Club: Members noted a report on the showers prepared by a contractor. However, there was no coverage of what the club required or expected of the Council. Members noted that the Clerk had advised that a Water Risk Assessment should be completed for Council properties and RESOLVED to authorise the Clerk to Engage the BCC Water Risk Assessment contractor to update the files for the Youth Centre and to carry out Risk Assessments for the Sports Club and Public Hall. The Clerk would request further information from the club and also confirm the terms of the new lease.</p> <p>Public Toilet at Sports Club: Members considered the request at the Annual Town Meeting to make a facility available to the playground users. The Clerk would investigate both refurbishment and servicing costs.</p> <p>Paddock: Members noted that the Heads of Agreement had now been signed and forwarded to the vendor's solicitor. RESOLVED that Hedleys be instructed to act on behalf of Winslow Town Council.</p>
R14/30	<p>Street Lighting.</p> <p>New Developments:</p> <p>Phase I: The Clerk reported that he had contacted BCC for an update on the lighting and awaited a response.</p> <p>Level of Lighting: Until test installations and advice was received from the contractor this could not be progressed. However, the poor response from the contractor was no longer acceptable and the Clerk asked members to consider using an alternative contractor until a new permanent contract could be established. RESOLVED that Sparkx electrical be used for outstanding work and routine maintenance for a period of one year.</p> <p>Greyhound Lane: Quotes and advice had not been received and the appointed alternative contractor would be asked to advise on this matter.</p> <p>Light at 110 High St: Members considered the light and RESOLVED that it should be moved to a position within the recreation ground on council land. The Clerk would arrange the work.</p>
R14/31	<p>Finance</p> <p>Management Accounts: Members noted that until the computer could be moved onto the current year these were not available. The internal audit was now complete and this could be done but the Clerk reported that there were no significant items for April and May.</p> <p>Petty Cash: RESOLVED to open a petty cash float as per Council minute 14/48. The Clerk would investigate the use of a Corporate Debit card to avoid staff incurring large expenses.</p>
R14/32	<p>CCLA: Members considered a proposal to deposit with the Local Authorities' Property Fund managed by CCLA Investments and RESOLVED that this be done at the appropriate time as funds were available.</p>
R14/33	<p>Youth Centre: Building Management Issues</p> <p>Building issues:</p> <ul style="list-style-type: none"> • Sir Thomas Fremantle Secondary School – The lease was now agreed but as there had been a further request for space at the centre the lease would not be finalised until details were available and members could consider the matter. • Hire of Rooms. Members considered a request to hire space within room 010 and RESOLVED that this be approved at £2.50 per hour. The matter would be reviewed after six months once usage was established. • Car Park: Members noted complaints about ball games in the car park and

	<p>RESOLVED to erect signage to prohibit ball games.</p> <ul style="list-style-type: none"> • Maintenance: Resolved to approve that the Clerk arrange grass cutting and to engage a suitable contractor to repair the lock and door for room 010 and the picket fence around the play area. • Painting of Interior: Details were awaited from the Bucks UTC scheme. Noted that The Friends might be able to obtain paint as a donation. • H&S: Noted the resolution to carry out a Water Risk Assessment in conjunction with other properties. <p>Service Delivery: Reported that all activities were going well and that a lot of work was being done by Friends to update policies and procedures. It was hoped that the Youth Club would be able to do a fund raiser at the Annual Show.</p>
R14/34	<p>Reports from Outside Bodies: Winslow Sports Club: Matters relating to the club had been dealt with during the meeting. Winslow Public Hall: Minutes of AGM to be circulated.</p>
	<p>Correspondence: none</p>
	<p>Items For Information none</p>
	<p><i>Meeting Closed 8.57pm</i></p> <p>Signed: (Chairman) at Meeting (date):</p>