

MINUTES of a MEETING of WINSLOW TOWN COUNCIL held on THURSDAY 2nd August 2012,
At 7pm in the Council Chamber at 28 High Street, Winslow.

	<p>Present: Cllrs Monger (Chairman) Barry, Castle, Cawte, Chambers, Knight, Payne, Reeve, and Wiseman Apologies: Cllrs Eatwell and van de Poll (due to prior commitments) and Cllr Gibbs (unwell) apologies accepted (Apologies also received from AVDC Cllr Renshell) Clerk: B Bradford 3 Members of the Public were present as indicated</p>
	<p><i>The meeting was opened and immediately adjourned in order to receive an update from Mrs S Collins Headteacher of Furze Down School on their future plans in terms of rebuild and their application for a reduction in the age at which students could be admitted. At 7.18pm the meeting was reconvened and Mrs Collins left.</i></p>
12/109	<p>Code of Conduct: Since the last meeting Declarations of Registerable interests have been received by the Clerk from Cllrs Castle, Chambers and Wiseman. The Clerk advised that she could now forward electronic versions to AVDC Monitoring Officer as required. Declarations of Interest in matters to be discussed: Personal: Cllr Castle - as a member of the Friends of Winslow Youth Centre</p>
12/110	<p>Minutes of Meeting on 5th July 2012 RESOLVED that the minutes be signed as a true record having adjusted min 12/08, first sentence of last paragraph to read "...FWYC....for the building <u>for</u> the timebeing, however Youth Café..." . Matters Arising: none not covered elsewhere on the agenda</p>
12/111	<p>Report of the Amenities Committee Members noted the circulated draft minutes of 17th July meeting. Playground Refurbishment (A12/84): The working party met as indicated and agreed</p> <ul style="list-style-type: none"> • to write to equipment suppliers to invite them to suggest suitable replacement equipment • that Cllrs Gibbs and Eatwell would undertake a survey of users to identify preferences for replacement equipment <p>Outdoor Fitness Area (A12/86) Further meetings with the WI had and will be held, a consultation letter will be sent to local fitness clubs and organisations and there will be consultation with potential neighbours shortly. It was requested that the Working Party also endeavour to consult with individuals who run/cycle etc independently and may have relevant input. All Members had received an unsolicited e-mail from a supplier highlighting the shortcomings of some cheaper equipment. The correspondence had included points worthy of consideration by the working party when choosing suppliers and types of equipment for both projects. 2nd member of the public arrived</p> <p>CCTV Cllr Chambers advised that the line to Oakpark had now been digitalised and connection with the WTC office is imminent.</p>
7.25pm	
12/112	<p>Report of the Development Committee Members noted the circulated draft minutes of meetings on 11th July and 1st August New Homes Bonus (D12/148) A recommendation will be made to September Council meeting after consulting Buckingham, Wendover, Stoke Mandeville and Haddenham councils & BALC. Winslow & District Local Area Forum (D12/149) The committee plans to write to all member parishes to ascertain how to re-energise Agendas and attendance Minerals & Waste Core Strategy (D12/134) It was noted that a contractor had recently been appointed in advance of consideration by the Inspector of the strategy. Vehicle Activated Speed Indicators Signs (12/99) <u>Sheep Street</u> BCC had now instructed WTC to commission the item through our Street-lighting contractor and this is being progressed as a matter of urgency. <u>Granborough Road</u>, the Deputy Clerk had been asked to pursue with BCC the cost effectiveness of installing a second single sided item, rather than removing and replacing the existing one with a double sided item. Verney Road LEAP Play area (D12/126) Banner homes had advised that they were talking to AVDC about installation as they felt that proceeding per the S106 agreement (when 30 open market units are occupied) may conflict with common sense given the imminent construction of the second access road which is to be inbetween the currently occupied units and the new play area.</p>
12/113	<p>Report of the Events Committee Members noted that there is to be a meeting on Monday 6th August. Olympic Torch E12/89 Members noted that this had been a tremendous success thanks to all involved. Much positive feedback received by all including from the Chairman of AVDC.</p>

	Opera (E12/102) This appears to have been well received and WTC was publicly thanked for its support.
12/114 7.55pm 12/115	<p>Report of the Resources Committee Members noted the circulated draft minutes of the meeting on 19th July.</p> <p>VAT Registration (R12/66) Members agreed to withdraw this item due to information identified by the Chairman and presented to the Clerk immediately prior to this meeting. <i>3rd member of the public arrived</i></p> <p>Sports Club Licence proposed amendments (R12/68) Members noted the recommendations of the Committee and RESOLVED to respond to the Sports Club that no permission is given to extend permanent licensing hours, i.e. that they will remain in compliance with the recently signed lease which allows the club to operate from 8am to 12midnight daily, with any extension for particular events to be granted by way of an Occasional Licence with the prior written agreement of Council. <i>The Chairman suspended standing orders to enable the Chairman of the Sports Club and the public generally to participate in the debate on the area(s) of the Recreation Ground to be included in the licensing application</i></p> <p>After extensive debate considering all issues further RESOLVED to allow the extent of “The Premises” for licensing purposes to be extended from just the Sports Club Building to include a tract of land running from Elmfields Gate towards the Cycle path (on the opposite side of the Ground) as far as the Spectator Stand, the width of that tract to be from eastern edge of the Football Pitch enclosure to a line drawn parallel, roughly from the entrance gate (to include the existing patio and fixed benches). Such an extension of the licensed area is to enable fundraising or community events to be adequately accommodated in terms of where the supply AND consumption of alcohol could take place. It is not the intention to use such space routinely, indeed FA rules specifically dictate alcohol free zones which are included in the above area, and these will continue to be strictly enforced on match days.</p> <p><i>Meeting adjourned again to hear from the remaining member of the public who was present representing the Sir Thomas Fremantle Free School and wished to answer any questions:</i></p> <ul style="list-style-type: none"> • <i>When will you open/capacity – September 2013, with 60–80 in Year 7 and 20-40 in Year 8 then 40 per year into Year 7. No class will exceed 20 and the school would not exceed 400</i> • <i>Why Winslow Centre – they had to identify an existing premises, they have no say where that will be, only to specify what they need. BCC then have to supply a premises. No building work will be undertaken until April 2013.(Alternatives mentioned included Brook Hall and an industrial premises)</i> • <i>Have they considered the traffic impact – they anticipate 65% of pupils will walk others will use minibuses and there will be designated drop off points. BCC will do a traffic survey once any site is agreed. A member reported that their new primary school’s car park is to be extended from 50 spaces for parents and 40 for staff because it is inadequate, staff and pupils now just do not walk.</i> • <i>What support will you have from BCC – can request to use their policies and resources, but no access to databases etc.</i> • <i>What hours of operation – an extended day probably 8.30am to 5pm.</i> • <i>Would Winslow Centre require planning permission to change back to use by a school – Cllr Monger advised this is not clear, it will depend if there was a partial change of use away from school to offices (possibly not as BCC continue to use the premises themselves)</i> • <i>Members wished the organisers to note that the situation/circumstances of the school have changed dramatically in the 20+ years since it functioned as a school – there has been new housing built on 3 sides of the site.</i>
8pm	
8.10pm	
8.20pm	<p><i>Meeting reconvened and remaining Members of the public left the meeting</i></p> <p>Members Agreed to arrange a separate meeting with representatives (via Glen Smith) of the School to more fully explore their intentions, Members concerns and issues arising.</p>
12/116	<p>Correspondence :</p> <p>Licensing Letter received from AVDC advising of the triennial review of policy in respect of Gambling. RESOLVED that the Clerk reiterate Members desire to be routinely consulted on all applications within the Parish. It was noted that Cllr Renshell is on this committee and should be requested to routinely forward details of any Winslow applications.</p> <p>Bucks Disability Service (BuDS) Members noted the request for funding arising from the additional work related to the Olympic Torch Relay and Paralympic Events in County. The Clerk was requested to forward grant application forms and suggest a joint review of community and private premises in Winslow that have suitable facilities.</p> <p>Orange Mast/Everyone Everywhere Members noted the proposal to assign the existing lease of Orange Personal Communications Services Limited to Everyone Everywhere Limited as permitted under the terms of the lease.</p> <p>Fencing to rear of 134 High Street RESOLVED that the request to temporarily remove fencing</p>

	<p>to facilitate maintenance be granted and that should the desire be for permanent removal this could be granted by the Clerk provided the fence itself be remains the property of WTC.</p> <p>BCC Emergency Streetlighting Invoice Members noted that an invoice for £1,245.20 had been received in March 2012 related to attendance on site for emergency disconnection in April 2011. The Clerk had immediately queried the amount and delay and advised BCC to contact her in future. This week a response had been received together with a standard document recently circulated to all parishes asking for instructions in case of emergency. RESOLVED that the Clerk ascertain what our contractor would have charged and that a comparable payment be despatched in full and final settlement.</p>
12/117	<p>Clerk's Report</p> <p>Annual Return: (R12/63) Members noted that the supplementary documents required for the Intermediate Audit regime had been submitted this week.</p>
12/118	<p>Reports from Outside Bodies:</p> <p>Rogers Free Trust : Cllr Wiseman reported that the committee had met in June, made a grant to one resident and one trustee had changed after a significant period of non-attendance.</p> <p>AVALC: RESOLVED that Cllr Barry be nominated to serve as a Parish Council representative on the new AVDC Parishes Standards Committee</p> <p>Chamber of Trade: The Christmas Fayre and Christmas light switch on will be held on Thursday 29th November 2012 (date dictated by the availability of reindeer).</p>
12/119	<p>Payments for signature:</p> <p>August payments Members RESOLVED to authorise the signature of the circulated list of cheques totalling £5,611.64 by Cllrs Reeves and Wiseman and that a cheque for Oak Park Alarms, be signed once the invoice query had been resolved and further RESOLVED that the Clerk be authorised to set up payment by direct debit for CCTV broadband accounts once all outstanding invoicing issues have been resolved.</p>
12/120	<p>Winslow Youth Centre (R12/59)</p> <p>Cllr Monger updated members as follows:</p> <ul style="list-style-type: none"> • An amended draft lease had now been received • A Heads of Lease specific to Winslow had also been received. • The Clerk, Deputy & Cllr Monger had met to discuss these items yesterday and a list of queries will be despatched by the Clerk to BCC Legal & Estates Departments shortly <p>Areas of particular note:</p> <ul style="list-style-type: none"> • Early Years apparent insistence on BCC remaining Playgroup's landlord – this has now been withdrawn, WTC will sub-let to Playgroup • The Heads of Lease excludes WTC from use of the building – this is an issue to be resolved, all agreed that WTC should be able to use the building provided it pay the appropriate hire or lease into Youth Centre funds and does not, by such use, obstruct the use of the building for Youth Service Delivery. • Buzz Club are to merge service and staff with Winslow Pre-School Playgroup, probably from September, although both parties have existing licences to occupy their respective premises until October. Cllr Monger is to meet with Ruth Slater and Judith Majaika to finalise the details, particularly in respect of hours, space to be used and the additional rent arising, bearing in mind the needs of Youth Services and ensuring there will be no negative impact on that Service. • The Clerk wrote to 3 local architects explaining the scope of work required to supply drawings and specifications for the alterations, requesting they indicate their likely charges. To date no responses have been received. Cllr Monger was therefore authorised to proceed with use of a known, reasonably priced, contact in Leighton Buzzard.
9pm	<p>Items For Information.</p> <p>Winslow Parish News – September article due by 5.30pm, Wed 8th Aug. The Clerk would submit an advert re Grant applications, Cllrs Barry & Monger would separately submit an article about the Outdoor Fitness Area.</p> <p><i>Meeting Closed</i></p>
	<p>Signed: (Chairman) at Meeting (date):</p>