

MINUTES of a MEETING of WINSLOW TOWN COUNCIL held on  
THURSDAY 5<sup>TH</sup> SEPTEMBER 2013, at 7.30pm in the Council Chamber at 28 High Street, Winslow.

	<p><b>Present:</b> Cllrs Barry (Chairman), Castle, Cawte, Chambers, Gibbs, Knight, Monger, Payne, Reeves, van de Poll and Wiseman  <b>Apologies:</b> Cllrs Eatwell (unwell)  <b>Clerk:</b> B Bradford  <b>Members of the Press and Public:</b> BCC Cllr Chilvers</p>
13/114	<p><b>Declarations of Interest in matters to be discussed:</b> Cllr Barry declared a Personal Interest in matters relating to item 13/118 below.  <b>Consideration of Applications for Dispensation</b> – The Clerk had received from Cllr Reeves an application requesting that as Members’ beneficial interests in property which could be impacted by the adoption of a Neighbourhood Development Plan would prohibit all Members from participating in the decision, a dispensation should be granted in order to transact all business related to a Neighbourhood Development Plan. The request was considered and the dispensation granted, in line with those considered at minute 13/99 for the remainder of the current Council term, i.e. until 1<sup>st</sup> May 2015.</p>
13/115	<p><b>Minutes of Meeting</b> 1<sup>st</sup> August 2013 RESOLVED that the minutes be signed as a true record  <b>Matters Arising:</b> 13/105 BCC Local Area Technician walkabout confirmed as 10am Wednesday 2<sup>nd</sup> October from the Council Chamber.  <b>Minutes of Extraordinary Meeting</b> 19<sup>th</sup> August 2013 Having amended the record to show Cllr Wiseman not present, RESOLVED that the minutes be signed as a true record.</p>
13/116	<p><b>Items Deferred from Previous meetings:</b>  <b>Local Government Boundary Commission Electoral Review of AVDC (13/105)</b> RESOLVED that Council respond to recommend that Granborough has stronger and more instinctive community links with Winslow than Padbury, and that this change in grouping would not only more closely align with County constituencies but would also better accommodate the anticipated growth in Winslow Town population prior to the next scheduled review.</p>
13/117	<p><b>Report of the Amenities Committee</b>  Members noted the circulated draft minutes of a meeting on 20<sup>th</sup> August and that in the interim it had been agreed by email (due to time constraints) that the Best Kept Village sign be attached to the Winslow Town sign at Elmfields Gate.  <b>Playground Refurbishment (A13/66)</b> RESOLVED that up to £10,000 be allocated from Reserves, subject to the Committee undertaking consultation with the group “Save Winslow Playgroup” and other parents/children, to install further new equipment aimed particularly at older children. These residents are to be encouraged to fund raise to augment this allocation of funds in order to achieve the best possible facility.</p>
13/118	<p><b>Report of the Development Committee</b>  Members noted the circulated draft minutes of a meeting on 21<sup>st</sup> August .  The Clerk sought clarification of the intended bid for Local Area Forum Priorities Budget allocations (D13/111) due to feedback from the administrator and the closing date today.</p> <ul style="list-style-type: none"> <li>• RESOLVED that as one pair of Real Time Bus Information units are to be provided as a developer transport contribution, no bid for this equipment be submitted at present.</li> <li>• RESOLVED also not to progress a bid for WiFi equipment for free coverage in the core of the town – due to lack of detailed information and running cost implications.</li> <li>• RESOLVED to submit a bid for a grant of up to £10,000 towards the additional playground equipment for older children as described at 13/117 above.</li> </ul> <p>It was further noted that the LAF Priorities would be reviewed, by County and the LAFs, prior to the next financial year.  <b>New Homes Bonus Bid for Funding</b> RESOLVED to defer discussion to the end of the meeting to facilitate confidential discussion of potential projects due to commercial sensitivity.  <b>Glebe Farm Planning Application:</b> Members confirmed that rCOH would speak on behalf of WTC at Strategic Development Control, all related expenditure is anticipated to be within the allocated budget.</p>
13/119	<p><b>Report of the Events Committee</b>  Members noted that the scheduled meeting on 19<sup>th</sup> August had not been quorate therefore there was no report. It was also noted that the Chamber of Trade had reviewed their representation to</p>

	<p>the committee at their meeting on 2<sup>nd</sup> September and that their Chairman (Mr Goosey) Mrs Knight and Mrs Curle are now the CoT members of this committee.</p> <p>The Clerk advised that she had been contacted by AVDC's Markets Manager requesting a meeting and sought Members input. Members instructed the Clerk to play a "listening role".</p>
13/120	<p><b>Report of the Resources Committee</b></p> <p>Members noted the circulated draft minutes of the meeting on 15<sup>th</sup> August</p> <p><b>Streetlights on New Developments – Verney Road Phase I</b> (R13/56) RESOLVED not to accept the committee's recommendation, but instead to advise the developer that Council would consider adoption if the lights were in line with the WTC specification in force at the time of scheme design and if the locations of lights were considered appropriate, alternatively the Developer could provide funding for this remedial work to be done in-house.</p> <p>It was further noted that the Developer of Phase II had now approached Council with a view to securing an agreement to adopt 6 planned lights.</p> <p><b>Personnel Issues</b> were deferred to the end of the agenda to facilitate appropriate confidential discussion of the issues.</p>
13/121	<p><b>Correspondence:</b></p> <p><b>Noted:</b></p> <p><b>Buckingham Town Council</b> – invitation to Neighbourhood Plan Vision Road Show</p> <p><b>AVDC Meet Cabinet Members event</b>, Cllr van de Poll agreed to attend and participate in the associated AVALC showcase.</p> <p><b>NALC</b> – Call for evidence on Draft De-Regulation Bill referred to Development to review the Rights of Way item, and to Events to review the Film Shows item.</p> <p><b>BALC</b> – BCC Devolved Services Update: BCC will not be devolving anything further impacting Parish Precepts for the financial year 2014-15.</p> <p><b>Resident</b> – re VAHT tree in Lowndes Way causing difficulties. The Clerk advised that VAHT have now allocated the matter to a named officer.</p>
13/122	<p><b>Clerk's Report:</b></p> <p><b>War Memorial Institute Fund</b> – RESOLVED that Cllr Castle be added as a 3<sup>rd</sup> signatory to the CCLA COIF investment account.</p> <p><b>Annual Return</b> – External Auditors had returned this document with the request to amend figures to reflect the amendments made to the last Annual Return. RESOLVED that the Clerk amend the figures as indicated and the Chairman sign the amendments.</p> <p><b>Neighbourhood Plan</b> – rCOH had advised of their invoice to Community Impact Bucks for additional work undertaken, due to the low level of CIB input required for this particular plan it has been agreed that WTC will be invoiced for only £1,200 (55%) of the additional work.</p> <p><i>The meeting was adjourned for members of the public make representations</i></p> <p><i>Cllr Chilvers congratulated the Council on the Neighbourhood Plan and the leaflets distributed, also on winning Bucks Best Kept Large Village. He also drew Members attention to the current AVDC consultation on the future of Aylesbury Town Centre and encouraged participation. Further he advised that BCC are working on the road surface problems in Station Road, Elmfields Gate and Lowndes Way. Sheep Street has received attention, the need for phase 2 of this planned work will be reviewed in the Spring</i></p> <p><i>There being no further representation, the meeting was reconvened.</i></p>
8.15pm	
8.17pm	
13/123	<p><b>Reports from Outside Bodies:</b></p> <p><b>Rogers Free School Trust</b> – one grant has been made and a further application will be discussed. Mr T Foley has resigned as Secretary.</p>
13/124	<p><b>Payments for signature:</b></p> <p>Members noted the Income &amp; Expenditure to date and payment listing (below) and RESOLVED to authorise that the cheque payments be signed by Cllrs Cawte, Castle &amp; Wiseman.</p>
13/125	<p><b>Winslow Neighbourhood Plan (WNP)</b></p> <p>The Draft Pre-Submission Proposal Plan was published and consultation commenced, as anticipated, on 12<sup>th</sup> August. Open Day sessions have been well attended to date and responses received overwhelmingly supportive.</p> <p><i>Cllr Monger left the meeting</i></p> <p><b>Planning Application 13/02174/AOP Land to the East of Sheep Street</b> – 100 residential units and associated infrastructure.</p> <p>RESOLVED to OBJECT to this application on the following grounds:</p> <ul style="list-style-type: none"> <li>that the application is premature when it is widely known that the Neighbourhood Plan is</li> </ul>
8.30pm	

8.32pm	<p>well advanced in preparation</p> <ul style="list-style-type: none"> <li>• that the site is outside the Winslow Settlement Boundary</li> <li>• that two previous applications for this site have been turned down at appeal due to the defensible boundary that is Little Horwood Road and in order to preserve the separation between Winslow and the hamlet of Shipton</li> </ul> <p>RESOLVED further to appoint rCOH as consultants to assist with Council's response to this application, within a budget of £1,500.  <i>Cllr Monger rejoined the meeting and BCC Cllr Chilvers left the meeting</i></p>
13/126	<p><b>Items For Information:</b>  <b>Chairman's Activities during the month</b> – judging and presenting awards at</p> <ul style="list-style-type: none"> <li>• Winslow Charities Allotments</li> <li>• Winslow &amp; District Gardening Society Show</li> <li>• Winslow Show Fancy Dress</li> </ul>
13/120	<p><b>Resources Committee - Personnel:</b>  <i>Members considered (per the Public Bodies (Admission to Meetings) Act 1960 1 (2)) whether in view of the sensitivity (personnel and commercial) of remaining items, it was in the public interest to exclude the press and public from this agenda item – RESOLVED that the Public be excluded</i></p> <p><b>Deputy Clerk</b> (R13/59) RESOLVED to accept the recommendation to make an ex-gratia payment in recognition of and proportional to the additional workload carried in recent months and noted the Committee's commitment to review workloads.  <i>The Clerk left the meeting for discussion of this item, and was requested to record the item on her return.</i></p> <p><b>Disposal of Asset</b> (R13/61) RESOLVED to accept the recommendation to accept £50 for Council's old laptop.</p> <p><b>New Clerk</b> (13/112) The contract had been issued and references sought, Cllrs Barry and Castle are due to meet with Mrs Davidson tomorrow.</p> <p><b>Clerk's Contract</b> (13/112) The Chairman reported that the Clerk will continue to work beyond the 30<sup>th</sup> September on the understanding that only 1 week's notice would now be required from either party.</p>
13/118  8.50pm	<p><b>Development Committee</b>  <b>New Homes Bonus Bid for Funding</b> - deadline 30<sup>th</sup> September (D13/114) RESOLVED that, subject to achieving a satisfactory agreement on price and terms, Council purchase a parcel of amenity land within the town for the benefit of the community and accordingly to submit a bid to this scheme to facilitate the purchase. Submission to be made by the Clerk and Cllr van de Poll once the likely price has been notified in the coming week (R13/55 refers).  Cllr Barry wished to record that he had abstained from discussion and voting on this item.</p> <p><b>Meeting Closed</b></p>
	<p>Signed: ..... (Chairman) at Meeting ..... (date)</p>