

MINUTES of a MEETING of WINSLOW TOWN COUNCIL held on
Thursday 3rd. May 2018, at 7.00pm, in the Council Chamber, 28 High Street, Winslow

	<p>Present: Cllrs. Morton (Chairman), Castle, Cawte, Knight, van de Poll, Slevin and Wiseman. Absent: Cllrs. Monger, Chambers and Chandler. Apologies accepted. Clerk: C Loch. Deputy Clerk S Carolan Members of the Press and Public: BCC Cllr Chilver, AVDC Cllr Renshell and four members of the public</p>
18/23	<p>Election of Chairman and Deputy Chairman: Nominations for the offices of Chairman and Deputy Chairman were taken and members having voted it was RESOLVED that Cllr. Hugh Morton be elected Mayor and Chairman and Cllr. Gordon Wiseman be elected Deputy Mayor and Deputy Chairman. The chairman thanked Cllr. Castle for her hard work over the last year.</p>
18/24	<p>Declarations of Interest in matters to be discussed: None Consideration of Applications for Dispensation: Members Resolved to approve a dispensation for all members until the Annual Meeting of 2019 to speak and vote on matters related to the setting of the Precept and Winslow Neighbourhood plan revision.</p>
18/25	<p>Minutes of Meetings held 5th. April. 2018: RESOLVED that the minutes be signed as a true record. Matters Arising: It was noted that the new pot hole reporting tool being introduced by Bucks County Council was not yet operational as previously reported. It was also reported that at a meeting of MKBALC the success rate of Bucks County in prosecuting fly tippers was almost twice the national average, The success was put down to using CCTV in hot spots. Items Deferred from Previous Meeting. None</p>
18/26	<p>Committees Amenities: The CCTV system was discussed and members RESOLVED to continue operating the system on the current basis. Following a meeting with the Bowls Club the installation of a hedge around the green was considered and members RESOLVED that Council would approve the use of the NHB grant to fund a 4 foot high Hawthorne hedge outside the perimeter fence to be maintained by the club. A planning application had been submitted for the removal of the boundary fence and tree works adjacent to Elmsfield Gate. It was RESOLVED that expenditure of £1,050 (from the NHB grant) be approved for tree works. The steering group would now finalise a plan for works to be carried out from the balance of the NHB grant. Development: Members noted that councillors had met with the Developers for the Station Road Industrial site and were able to report that there was now a vastly improved plan for the site. There would be a meeting with Great Horwood Council in the coming week to discuss joint considerations for the revision of the neighbourhood plan. Settlement of the Gladman costs claim was expected in the very near future. Events: Members noted that a driver was needed for the June market and all were asked for suggested solutions. Finance and General Purposes: There were no items for discussion.</p>
	<p>The meeting was adjourned to allow the public to speak BCC Cllr Chilver noted that there was now a new Secretary of State and while he was assured that any submissions on a Unitary Authority would be forwarded to Sajid Javid, he could not be sure if the change would impact on the timetable for a decision. The meeting was reconvened</p>
18/27	<p>Business of the Annual Council Meeting All documents had previously been circulated for review and a summary sheet of proposed amendments distributed for consideration. Meeting Dates: Resolved that the existing Committee structure would remain and Committees would continue to meet as currently scheduled subject to any changes that individual Committees might find necessary for the convenience of Members. Meeting dates would be scheduled but meetings would only be called if business required it. The next Annual Town Meeting would be held on Thursday April 25th 2019 and the Precept meeting would be held on the date scheduled for the November Finance and General Purposes</p>

meeting.

Membership of Committees: Having considered the need for six members on the Development Committee it was RESOLVED that Standing Orders be amended to reduce membership to five Councillors. All Committees would now have a membership of five councillors.

Members RESOLVED to make temporary appointments to Committees in view of the pending co-option.

Amenities: H Chambers, W Castle, G Wiseman and Knight

Development: T Cawte, D Chandler, S Knight, R Slevin, R van de Poll

Finance & General Purposes: L Monger, H Chambers, R Slevin, R van de Poll, G Wiseman

Events: T Cawte, D Chandler, S Knight, L Monger

Non-Councillor: T Goosey, R. Hamley

Representation on external bodies and reporting arrangements

RESOLVED that representation remain unchanged as follows:

Council

Rogers Free School Trustees

Cllr Wiseman

Aylesbury Vale Association of Local Councils

Cllr Monger

Citizens Advice Aylesbury Vale

Cllr Monger

Amenities

Winslow Charities: Cllrs. Cawte and Wiseman

Development:

Winslow and District Local Area Forum: Cllr Cawte

Winslow and District Community Bus: Cllr. Cawte

Local Councils Planning and Liaison Group: Cllr. van de Poll

North Bucks Parishes Planning Consortium: Councillors as available

Aylesbury Vale Transport Users Group: Cllr. Cawte

BCC Parish Liason Meeting: Cllr. van de Poll

Winslow Chamber of Trade. The chamber would continue to be asked to submit reports as they saw necessary and it was RESOLVED that Cllr. Chandler would represent the Council if required.

Members re-affirmed their awareness of and commitment to the Code of Conduct and the obligation to ensure that Disclosure of Interest documents were current.

Members noted that membership of currently established steering groups would be:

Community Facility Steering Group

H Morton, L Monger

Tomkins Park and Arboretum

R van de Poll, T Cawte, M Glanfield, L Monger, G Wiseman

The following items having been reviewed prior to the meeting it was RESOLVED that no amendments were necessary. The Asset Register and Financial Risk schedules were accurate and that the arrangement for Insurance correct.

Review of Subscriptions

Review of Annual Rents

Review of Charges

Review of Standing Orders

Review of Financial Regulations

Review of Policies

Review of Terms of Reference

Review of Insurance Cover

Review of Asset Register

Review of Financial Risk

	<p>Councillor and Chairman's Allowance and Expenses: RESOLVED to leave existing arrangements unchanged. It was further RESOLVED that expenses would be claimed against receipts but not subject to a limit.</p> <p>General Power of Competence: <i>Members considered the General Power of Competence as provided in the Localism Act 2011 and having confirmed eligibility in that two thirds of Members have been duly elected and the Clerk being suitably qualified RESOLVED that this power be continued.</i></p>
18/28	<p>Community Facilities: New Community Facility. The Steering Group had now submitted a final report outlining the basic specification for the facility. This would be circulated to councillors. Once matters such as feasible sites and funding were in place the group would be further consulted.</p>
18/29	<p>Reports from Outside Bodies: There were no reports from the CAAV or AVALC. Rogers Free Education Trust. New applications were now being accepted for consideration at the end of June.</p>
18/30	<p>Administration, Finance and Payments for Signature. Payments for signature: Members noted the payment listing totalling £11, 912.44 and RESOLVED to authorise the cheque payments to be signed by two councillors. Internal Audit: The Clerk reported that the date for the Internal Audit had been set for May 31st. Annual Return: Members having reviewed the Internal Audit statement and system of Internal Controls considered the Governance Statement as tabled and would give final approval to the form after the Internal Audit Report was received. The final Annual Return would be considered for approval at the June meeting following approval of the Governance Statement.</p>
	<p>Annual Town Meeting: Members noted various points raised at the meeting and these would be addressed by the appropriate Committees</p>
	<p>Correspondence: None</p>
	<p>Items For Information: Mayors Activities: The Deputy Mayor attended a Parade and Church Service at St Mary's, Chesham to commemorate the 100th Anniversary of the Royal Air Force. The Mayor attended the Buckinghamshire County Council Annual Reception at Halton House, RAF Halton</p>
	<p>Meeting Closed 8:23 pm.</p> <p>Signed: (Chairman) at Meeting (date)</p>