

MINUTES of a MEETING of WINSLOW TOWN COUNCIL held on THURSDAY 5th APRIL 2012,
At 7pm in the Council Chamber at 28 High Street, Winslow.

	<p>Present: Cllrs Monger (Chairman) Barry, Castle, Cawte, Chambers, Eatwell, Gibbs, Knight, Payne, van de Poll and Wiseman Apologies: Cllrs Reeves (family) – accepted. Clerk: B Bradford 1 Member of the Public, AVDC Cllr Mrs Renshell and 1 Member of the Press were present</p>
12/41	<p>Declarations of Interest in matters to be discussed: Personal: Cllr Castle - Youth Centre and Youth Café Committee member</p>
12/42	<p>Minutes of Meeting on 1st March RESOLVED that the minutes be signed as a true record of the meeting after a grammatical amendment to item 12/39. Matters Arising: 12/32 Jubilee Trees for Burial Ground Extension had been planted without provision of a gap in the hedge as it seemed more appropriate, when on site, for a gate into the area to be provided elsewhere in the future.</p>
	<p>Correspondence to Note: Sir Thomas Freemantle School - enquiry re addressing Council, the Clerk had responded advising the open nature of all meetings. Community Safety Questionnaire, Community Leadership Workshops and Adult Social Care Survey had been forwarded for individual Member responses. Members noted that BCC Options service in Winslow is to close in August 2012. Youth Community Engagement seminar - 5 members had attended a useful event, Members RESOLVED that Council meetings should be more specifically advertised, by Cllr Payne, to attract Youth attendance particularly for the June meeting.</p>
12/43	<p>Clerk's Report: Grants: Members noted arrangements for presentation of cheques at the Annual Town Meeting and those grants proposed for Winslow Youth Café and Winslow Youth Centre Management Committee would not be paid at present. To Consider: Annual Council (May) Meeting Members accepted the recommendation to establish a Working Party of Council/Committee Chairmen to meet (on a date to be advised by the Clerk) to review the agenda and related procedures, policies etc to facilitate the business of the annual meeting.</p>
12/44	<p>Streetnaming RESOLVED to undertake a naming ceremony with residents and relatives of the two streets on the Verney Road development named after past residents (Winslow RUDC Clerk, Mr Brown and Midwife Mrs Rolfe) on a Saturday morning to be advised by the Clerk.</p>
12/45	<p>Administration: (12/40) Members noted that the Chairman would be working with staff to prepare a proposal for the next meeting that would address the longer term administrative support requirements of Council.</p>
12/46	<p>WTC Mobile Phone RESOLVED that a phone be purchased for use by staff. VAT training course noted that the Clerk would attend a BALC course 16th May (cost £36.53) BCC/BALC New Deal Clerk to attend consultation/review on 11th April re extension of devolved services. Members wished it to be noted that these could only be considered if accompanied by the relevant budgets.</p>
12/47	<p>Bucks Playing Fields Association (11/88) RESOLVED that subscription (£20) to be renewed immediately to facilitate arrangements for the Olympic Torch Event.</p>
12/48	<p>Report of the Amenities Committee Members noted the draft minutes of meeting on 20th March Outdoor Gym (A12/39) RESOLVED to accept the outline recommendation relating to progressing the project, possibly within the Recreation Ground.</p>
12/49	<p>CCTV noted the recommendation to replace the 4 cameras currently on the RBL Hall with 4 new cameras (with infra-red and continual, centrally accessible, recording functions) on the Public Hall at a cost of £4,030. Committee to progress alternative quotes as central access releases Council from informal commitment to use of current contractor. Jubilee Games Area - thanks were extended to the press for their support in promoting this project throughout including the opening on 31st March which was attended by all funders and members of Winslow United Football Club, but not particularly well attended by other users, probably due to the school holidays.</p>
12/50	<p>Winslow Signs these have been refurbished and returned, the Clerk is to arrange for them to be re-instated as soon as possible</p>
12/51	<p>Report of the Development Committee Members noted the minutes of meetings on 7th March and 29th March (draft). New Homes Bonus (D12/58 & 73) a draft response to the AVDC consultation had now been circulated. BCC seem to have no intention of implementing a policy of local consultation and members RESOLVED that Cllr van de Poll continue to pursue this issue on behalf of this Council</p>

12/52	<p>Report of the Events Committee Members noted the draft minutes of meeting on 2nd April and the co-option of Lisa Wright to the committee as the Chamber of Trade lead on the Christmas and Handmade & Vintage Fairs. Jubilee Celebrations the Working Party met on 4th April and plans for the schedule of events previously circulated are progressing well with large scale publicity scheduled for May. Olympic Torch Members noted the reports of progress with the arrangements being made by the AVDC/BCC Torch Relay Team Opera a meeting will be held between the Working Party and the organisers tomorrow to confirm details of how Council and community can be included in the organisation and benefits of this event, eg attendance at dress rehearsals for residents and schools, use of staging for another event, input to promotion, stewarding etc.</p>
12/53 12/54 12/55	<p>Report of the Resources Committee Members noted the draft minutes of meeting on 15th March Internal Audit RESOLVED to ACCEPT the recommendation to reappoint Auditing Solutions Corporate Governance Questionnaire Members reviewed the circulated draft response and RESOLVED that the Chairman sign the document. Sports Club Lease (R12/22) suggested amended wording re Lease item 6.4 and Third Schedule item 5 "The Landlord reserves the right to carry out hard and soft landscaping throughout the site, after consultation with the Tenant, provided that such landscaping does not interfere with the cricket or football areas." Agreed that Amenities and Resources Committees should consider plans for maintenance of the recently planted trees and hedging at the Cricketers Row perimeter.</p>
12/56	<p>Reports from Outside Bodies: Rogers Free Trust: An application for assistance has been received and a meeting is planned for June. AVALC: Briefing notes from the New Code of Conduct event had been circulated to all Members. Three vacancies currently exist on the executive and the Secretary is continuing pending a replacement being identified. A programme of events for 2012-13 has been drawn up, next meeting 28th June at Great Horwood.</p>
12/57	<p>Payments for signature: RESOLVED to authorise signature of the circulated list of cheques, totalling £29,335.70, as well as War Memorial Institute grant cheques totalling £2,484.00 by Cllrs Wiseman, Castle & Cawte. RESOLVED also that a letter to the bank to set up salary and pension monthly payments by standing order, be signed once HMRC has updated its website to enable NI and PAYE calculations to be completed. Cllr Barry signed off all remaining bank reconciliations for financial year 2011-12.</p>
8.03pm 8.10pm 12/58	<p><i>Meeting adjourned for public participation</i></p> <ul style="list-style-type: none"> • A resident requested Council pursue proper reinstatement of Lowndes Way and Cricketers Row grassed areas after work by British Gas. This will be progressed once again with BCC and VAHT the landowners. • Buckingham Advertiser advised that they had publicised a free coaching session by Bobby Winkleman at the Jubilee Games Area on Wednesday 11th April in their next edition. <p><i>Meeting reconvened</i> Posters for this training event would be designed and erected by Members asap.</p> <p>Winslow Library (12/24) BCC have sent a holding response to the Chairman of the Friends.</p>
12/59	<p>Winslow Youth Centre (12/39) Members noted that Cllr Monger and the Clerk had met with the Friends of Winslow Youth Centre to ensure all are well informed of the situation and the level of commitment required of both Council and the Friends. There was evident approval, in particular from both Ben Barnes the Youth Leader and Winslow Playgroup, for the proposed alterations to the layout and use of space within the building. BCC have accepted the WTC/FWYC bid for transition funding, and earmarked up to £25,000 - dependant on reaching agreement on the alterations, lease and service contract details. Funding for the alterations and completion during the summer holidays are now the major items of concern. BCC's surveyor's report and list of approved contractors was requested 3 weeks ago and is still outstanding. It was acknowledged by the BCC surveyor that insisting on the use of such contractors rather than competent local tradesmen will increase the cost by around 50% and the process is likely to jeopardise the required timescales. It was suggested that although the landlord, BCC Youth Services advise they have no budget for the work, BCC Estates should be persuaded to fund the additional cost of their policy and to particularly advise of locally connected approved contractors. It was noted that WTC might have to fund the work and apply for retrospective grants. Members RESOLVED that the Clerk and Chairman continue negotiations on behalf of Council.</p>
	<p>Members RESOLVED that in view of the confidential nature of the business about to be transacted it was</p>

<p>12/60</p> <p>12/61</p> <p>12/62</p> <p>12/63</p>	<p><i>advisable in the public interest that the public be temporarily excluded and they duly left the meeting</i></p> <p>Awards Committee (12/18) Cllrs Monger and Chambers met with Mrs Keane (Winslow Show) and Mr Hoskins (Lions) on 26th March to consider the 7 nominations for Citizen of the Year, Maureen French was the unanimous recommendation of the Committee, Council RESOLVED to accept the recommendation.</p> <p>After debate, Members further RESOLVED to accept the recommendation to make a special presentation to Sue Sellars in recognition of her contribution and Cantell's exceptional position in the community prior to its recent closure.</p> <p>Further resolved to produce a certificate of recognition for all nominees - Cllr Payne to design and produce a suitable document.</p> <p>RESOLVED that a budget of £200 be allocated to the presentations and refreshments (to be organised by the Committee) at the Annual Town Meeting, using powers conferred by s137 of the Local Government Act 1972 the event being for the benefit of some or all residents and the budget being proportional to the benefit derived.</p>
<p>8.35pm</p>	<p>Items For Information none</p> <p><i>Meeting Closed</i></p>
	<p>Signed: (Chairman) at Meeting (date):</p>