

MINUTES of a MEETING of WINSLOW TOWN COUNCIL held on THURSDAY 2nd FEBRUARY 2012,
At 7pm in the Council Chamber at 28 High Street, Winslow.

	<p>Present: Cllrs Monger (Chairman) Barry, Castle, Cawte, Chambers Eatwell, Gibbs, Knight, van de Poll and Wiseman Apologies: Cllrs Payne (household emergency) & Reeves (prior engagement) – accepted. (also received from AVDC Cllr Renshell) Clerk: B Bradford 1 Member of the Public and 1 Member of the Press were present</p>
12/14	<p>Declarations of Interest in matters to be discussed: none</p>
	<p><i>The meeting was adjourned</i> <i>PC Dan Beglan updated members on recent crime statistics, all categories indicated a rise on the same period last year (there was some doubt about the accuracy of the burglary figures) but no trends had been detected for action, other than theft of catalytic converters from commercial vehicles. .WTC had asked for a report on crime in areas with part night lighting: 2009 - 1 incident 2010 - 2 incidents and 2011- 1 incident.</i> <i>Meeting reconvened at 7.25pm</i></p>
12/15	<p>Minutes of Meeting on 5th January RESOLVED that the minutes be signed as a true record of the meeting having added to minute 12/11 last paragraph after “Council” “(the Clerk and Cllr Monger)” Matters Arising: New Homes Bonus (NHB) - members noted that due in no small part to Cllr van de Poll’s considerable efforts on their behalf, AVDC would be devising a policy for allocation of future years’ payments, which would include consultation with the communities where new development takes place. Members accepted Cllr van de Poll’s proposal to approach to Bucks CC in respect of their portion of NHB and their policy to determine how it should be allocated.</p>
12/16	<p>Correspondence AVDC 28 High St – advice that the transfer to AVEstates would be complete by end February . BCC Better Healthcare in Bucks and BCC Travel Bucks Strategy – delegated to Development for response, Members to address items for inclusion to Cllr Reeves and Cawte respectively. AVDC News for Parishes – noted the intention for AVALC to introduce an annual subscription and the draft new parish Members’ Code of Conduct and proposals for determination of complaints. BCC Shipton Lay-by Picnic Area – RESOLVED not to accept the invitation to take on responsibility for maintenance of this area. Cantell’s Convenience Store - Members noted with disappointment the closure of this shop and expressed their appreciation for the exceptional level of service provided for many years. AVDC Leisure Services – Holiday play. RESOLVED that the Clerk arrange a similar level of provision to that provided free in previous years, within a budget of £500 to be drawn from Reserves. AVDC re New Homes Bonus – It was noted that this is a matter on which Council should devise a Policy for future reference, Members to convey proposals to Cllr Cawte for Development to progress. Resident – Members noted receipt of a petition signed by 39 Park Road residents seeking reinstatement of whole night lighting. Anonymous Resident – complaint re timeliness of minutes posted on .winslowtowncouncil.gov.uk website. Members expressed their frustration that the opportunity to respond is denied by anonymous correspondence. Minutes are posted to the noticeboard <u>and</u> website once signed at the next meeting, therefore there will be an apparent delay. There is no obligation to have a website or publish minutes, it is however good practise. There is an obligation under the Freedom of Information Act to make signed minutes available on request. Members noted the Clerk’s observation that it is time to revisit the site’s design and function, particularly in light of the technical knowledge required for certain elements of updating. Any willing volunteers to be directed to the Clerk.</p>
12/17	<p>Clerk’s Report: Jubilee Games Area Keyholder - Whilst appreciating that other avenues to address the need are being pursued, Members RESOLVED that such a post be advertised as required.</p>
12/18	<p>Citizen of the Year Notices are posted in the Parish Magazine and on noticeboards. Members to remind residents and organisations that their input is required to make this a meaningful process. 3 members of the public will be required to sit on the Awards Committee in due course.</p>
12/19	<p>Auto Enrolment in Pension Schemes - this requirement will not apply to WTC until at least July 2013.</p>
12/20	<p>Report of the Amenities Committee Members noted the draft minutes of meeting on 24th January Jubilee Games Area (A11/216) Installation now complete, planned to be open for half term with an official opening scheduled for 31st March. Playgroup, Youth Club users and Winslow Centre being approached re assistance with keyholding duties.</p>

<p>8.13pm</p> <p>8.28pm</p>	<p>Jubilee Trees (A11/217) Recreation Ground: RESOLVED to accept recommendations that trees be planted to form a hedge along the Cricketer's Row end, with the Jubilee Oak to be planted at the far corner, Lions will also plant bulbs in this area.</p> <p>Burial Ground: Members agreed to the general principal of planting the Diamond Jubilee trees at the Burial Ground extension. The detailed planting scheme will be determined once the full detail of the boundary relative to the footpath is known per documents already lodged with the Land Registry, by Minns, relating to the transfer.</p> <p><i>The meeting was adjourned for public participation:</i> Clarity was sought and given as follows:</p> <ul style="list-style-type: none"> • S106 Developer Contributions and New Homes Bonus ;these are two separate funding streams S106 still payable where already agreed, New Homes Bonus payable to AVDC & BCC, but with the express implication that the community should be consulted about its needs. • Are there any plans for land to the East of Winslow at Little Horwood Road. No plans have been submitted, nor is there any need in relation to recent activity on site; tree planting and fencing are permitted agricultural uses. <p>Thanks were expressed for "the continuing good work" of the Mayor and Councillors. <i>The meeting was reconvened and the member of the public left the meeting</i></p>
<p>12/21</p>	<p>Report of the Development Committee Members noted the minutes of meetings on 11th and 25th (draft) January.</p> <p>AVDC Development Control (D11/220) Members noted that J Byrne had offered assurances and explanations regarding the apparent disregard by AVDC of WTC responses, it is hoped this will lead to a better working relationship. Assurances were received that the situation which led to the threatened de-designation of Shipton as a conservation area would not recur.</p>
<p>12/22</p>	<p>Report of the Events Committee Members noted the draft minutes of meeting on 9th January, the circulated draft programme for the Diamond Jubilee Weekend (next meeting 9th February) and proposals in respect of the Olympic Torch which would be considered in detail at the next meeting on 6th February. The Mayor encouraged Members to get involved with both events, in a personal capacity, as the town had shown by its response to date its obvious desire to celebrate these momentous occasions.</p>
	<p>Report of the Resources Committee Members noted the draft minutes of meeting on 19th January and agreed to defer consideration of recommendation R12/08 to the end of the meeting.</p>
	<p>Reports from Outside Bodies: Chamber of Trade: At their recent meeting it had been agreed that the focus of the proposed Olympic Torch events should not be commercial gain for traders. AVALC: notes of the AGM on 18th January had been circulated.</p>
<p>12/23</p>	<p>Payments for signature: RESOLVED to authorise the signature of the circulated list of cheques by Cllrs Wiseman and Cawte, and the signature of a cheque to Lightmain on receipt of their invoice for the JGA,. Signature of a minor adjustment (to reflect NI & PAYE rounding errors) to March salary standing orders authorised. Income & Expenditure (with commitments) to date reports had been circulated.</p>
<p>12/24</p>	<p>Winslow Library (12/10) Apparently the Friends' proposal has been referred to a higher authority within BCC for response..</p>
<p>12/25</p>	<p>Winslow Youth Centre (12/11) Members had received copies of: Notes of meetings held by the Clerk & Cllr Monger with:</p> <ul style="list-style-type: none"> • Andrea Cochrane of BCC Youth Services • Winslow Playgroup Committee • Richard Pullinger chairman of Friends of Winslow Youth Centre <p>also notes relating to discussions with the former bursar and Winslow Young Farmers</p> <ul style="list-style-type: none"> • A summary of items for consideration by WTC and others as well as an indication of the likely WTC cost implications <p>Issues which remain to be addressed to enable preparation of a bid for consideration at Council on 1st March were identified as:</p> <ol style="list-style-type: none"> 1. Detailed paperwork relating to youth service provision (only) comprising the funding monitoring, policies, constitution/management structure. This is required from the youth committee (which must comprise funding and delivery by one committee) The £25,000 transition funding should be built into the above, loaded towards the first year and phased out over 5 years of operation. Inclusion of existing Youth Centre Management Committee reserves in financial plans. (WTC guidance is to prepare on the basis of continuing 1 night pw of youth café in year 1 and to plan to expand provision in both time and type in subsequent years) 2. Draft lease agreement - BCC and WTC to negotiate – including addressing the need to make

	<p>structural alterations to the building to make it suitable for community use in support of youth service provision.</p> <ol style="list-style-type: none"> 3. Draft service agreement – BCC and WTC to agree (dependant on information supplied at 1 above). 4. Draft business model for how WTC will contract with and monitor the activity of the youth committee (dependant on 1 above) 5. Draft financial and management plan from WTC for the building <p>RESOLVED that the Clerk & Cllr Monger continue negotiations with BCC and others as necessary in order to prepare a draft bid to BCC for consideration at March 1st Council meeting.</p>
<p>9.22pm 12/26</p>	<p><i>Members RESOLVED that in view of the confidential nature of the business about to be transacted it was advisable in the public interest that the press and public be temporarily excluded.</i></p> <p><i>The Clerk and Press left the meeting and the following minute was recorded by the Chairman</i></p> <p>Personnel (R12/08) Members approved the recommendation that that the Deputy Clerk and Groundsman should receive their contractual review of grade, pro rata, with effect from 1st April 2012. The Chairman apologised for the delay in sending the Clerks written appraisal to the Committee and confirmed that the review had been satisfactory. Cllr Castle requested that the report should still go to the Committee prior to any approval of salary increase. Members also discussed the question of automatic annual salary scale point increases and were strongly opposed to this but accepted that this would have to apply for this year. Cllr Barry to investigate Council’s obligations in this regard and to report back to Council.</p>
<p>9.30pm</p>	<p>Items For Information none <i>Meeting Closed</i></p>
	<p>Signed: (Chairman) at Meeting (date):</p>