

MINUTES of a MEETING of WINSLOW TOWN COUNCIL held on THURSDAY 5<sup>th</sup> July 2012,  
At 7pm in the Council Chamber at 28 High Street, Winslow.

	<p><b>Present:</b> Cllrs Monger (Chairman) Barry, Castle, Cawte (joined the meeting as indicated), Eatwell, Gibbs, Knight, Payne, Reeve, and van de Poll  <b>Apologies:</b> Cllrs Chambers and Wiseman (holiday) – accepted  <b>Clerk:</b> B Bradford  1 Member of the Public (AVDC Cllr Mrs Renshell) and 1 Member of the Press were present</p>
12/94	<p><b>Code of Conduct:</b> In response to Sections 29 &amp; 30 of the Localism Act 2011 Members RESOLVED to adopt the draft Code that had been circulated (based on the Model issued by NALC)  During the meeting the Clerk received written Declarations from Members Barry, Cawte, Eatwell, Gibbs, Knight, Monger, Payne, Reeve and van de Poll in accordance the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members noted the requirement to send the Clerk an electronic version of their Declaration for publication by AVDC.</p>
12/95	<p><b>Declarations of Interest in matters to be discussed:</b>  Personal: Cllr Castle - as a member of the Friends of Winslow Youth Centre.</p>
12/96	<p><b>Minutes of Meeting</b> on 7<sup>th</sup> June 2012 RESOLVED that the minutes be signed as a true record.  <b>Matters Arising:</b> none not covered elsewhere on the agenda</p>
12/97	<p><b>Report of the Amenities Committee</b> Members noted the draft minutes of meeting on 19<sup>th</sup> June.  <b>Playground Refurbishment and Outdoor Gym (A12/86):</b> RESOLVED that the Committee continue to progress the above projects as follows:  <u>Playground</u>  Stage 1 remove 3 old pieces of equipment at High Street end of Playground and consider suitable replacements within current budget and earmarked reserves  Stage 2 Investigate updating and replacement of other items on the basis of obtaining grant funding  <u>Outdoor Gym/Fitness Area</u>  To progress using allocated reserves and grant funding (to be raised jointly by the WI and WTC) at the site identified in the Recreation Ground, in consultation with the Sports Club.  Wider consultation on this is planned, including at the Torch event, also involvement with potential users prior to drawing up a detailed specification, to confirm that a suitable mix of equipment is supplied.</p>
12/98	<p><b>Report of the Development Committee</b>  Members noted the draft minutes of meeting on 20<sup>th</sup> June  <b>Community Development Plan (CDP) (D12/120)</b> The working party had met again this week.  <b>Winslow &amp; District Local Area Forum (D12/124)</b> The committee had drafted a letter to encourage all parishes to be represented at this Forum, which was circulated by M Grindall 2 days before the last meeting. A slight improvement in attendance had been witnessed. At the recent meeting Local Priorities had been agreed as Speeding &amp; Children/Young People, delegated budget £40,000. RESOLVED that Cllr Monger progress a bid for £15,000 towards alterations to the Youth Centre.  Transportation's delegated budget of £18,000 was not sufficient for the PUFFIN crossing proposed by BCC for Avenue Rd, therefore village schemes were to be progressed. BCC Cllr Rowlands was tasked with progressing the Zebra Crossing safety issue in his new role with Highways in the North of the County.</p>
12/99	<p>WTC may be required to support the clerical needs of a 4<sup>th</sup> meeting of the Forum later in the year.  <b>Vehicle Activated Speed Indicators Signs</b> Sheep Street item should become operational shortly. Granborough Rd had been wrongly installed by BCC as a single sided item and is to be replaced at BCC expense.</p>
7.25pm 12/100	<p>AVDC Cllr Monger advised he would be approaching BCC about the location of the Granborough Rd sign, Members were requested to advise him immediately if they have issues with the siting..  Cllr Cawte joined the meeting</p>
12/101	<p><b>Verney Road Phase II</b> Members noted that detailed plans had now been received (Bloor Homes) for 27 units  AVDC Cllr Monger had, on behalf of neighbouring residents, talked to the developer about the importance of retention of the 3m buffer zone.  <b>LEAP Play area</b> - Development were requested to monitor timeliness and detail of installation of the play area.</p>
	<p><b>Report of the Events Committee</b>  Members noted the minutes of meeting on 11<sup>th</sup> June and draft minutes of meeting 2<sup>nd</sup> July</p>

12/

12/102	<p><b>Gazebo Hire (E12/78)</b> Members noted that these are currently proving problematic and need to be considered alongside the other organisational and financial issues of the Farmers Market currently being considered by the committee .</p> <p><b>Opera (E12/88)</b> Members noted the latest update on arrangements and the need for a driver and vehicle for morning of Monday 30<sup>th</sup> July as all usual volunteers and Clerk are unavailable..</p>
	<p><b>Report of the Resources Committee</b> no meeting</p>
<p>12/103</p> <p>7.48pm</p> <p>8.20pm</p> <p>12/104</p>	<p><b>Correspondence :</b></p> <p><b>Furze Down School</b> Letter received representing a consultation on their proposal to lower the age of entry to 2 years for up to 8 children. Members RESOLVED they were unqualified to comment on this proposal.</p> <p><b>Localising Support for Council Tax</b> Members noted this technical consultation and RESOLVED that no response was required at this stage, however there would be issues for WTC when AVDC make public their proposals on how to implement the changes.</p> <p><i>Meeting adjourned for Public Participation</i></p> <p><i>Mrs Corben addressed the meeting to update on Winslow Big Society Group, its formation and activities to date.</i></p> <ul style="list-style-type: none"> <li>• <i>Rationale was to consider how Winslow as a community could work with existing organisations to improve the life of residents</i></li> <li>• <i>Worked with CAB to improve their profile &amp; attendance in Winslow</i></li> <li>• <i>Looking at social isolation of the elderly</i></li> <li>• <i>Working on befriending newcomers to Winslow</i></li> <li>• <i>Exploring walking as a way of addressing some isolation and fitness issues</i></li> <li>• <i>Hoping to establish some cross generational projects</i></li> </ul> <p><i>There being no further items from the Public, the meeting was reconvened.</i></p> <p>Members expressed their appreciation of the work being done and agreed they would work with the group as and when required. Initially Resources Committee would consider how WTC might support the group, particularly in relation to a Welcome Pack for new residents. The Chairman formally thanked Mrs Corben for her pivotal role in the Jubilee Celebrations, and members joined him in showing their appreciation of her excellent work.</p>
<p>12/105</p> <p>12/106</p>	<p><b>Clerk's Report</b></p> <p><b>Annual Return: (12/89)</b> Members noted that the External Auditor had returned the form after a conversation stating that they required both the Income and Expenditure totals to be inflated to reflect the total expenditure and corresponding grant income for the Jubilee Games Area. RESOLVED that the Chairman and Clerk be delegated to make the appropriate amendments and return the forms.</p> <p><b>War Memorial Institute Fund</b> Members noted that as Sole Trustee of this Charity Members should meet at a separate meeting of the Charity at least once per year to consider the Charity's assets, income and expenditure. Previously this has been taken as an item of Council business. RESOLVED that this would happen in future and the most appropriate time for such a separate meeting would be before or after the Precept setting meeting of full council in November each year.</p>
	<p><b>Reports from Outside Bodies:</b></p> <p><b>AVALC:</b> Cllr Barry reported a recent meeting and would circulate notes when available and noted that the Executive is now fully subscribed.</p> <p><b>Chamber of Trade:</b> The Clerk had been told that at the most recent meeting it had been agreed to change the emphasis of the organisation from organising events primarily focussed on High Street activities and look at wider business issues hoping to engage and support a wider range of businesses in the town.</p>
12/107	<p><b>Payments for signature:</b></p> <p><b>July payments</b> Members RESOLVED to authorise the signature of the circulated list of cheques totalling £9,638.05 by Cllrs Castle and Cawte and that the outstanding cheque last month had been issued for £44.99</p>
12/108	<p><b>Winslow Youth Centre (12/92)</b></p> <p>Members noted the update circulated by the Clerk on 19<sup>th</sup> June and RESOLVED to adopt, unaltered, the draft policies submitted to BCC as part of the bid for transition funding i.e.</p> <ul style="list-style-type: none"> <li>• Diversity &amp; Equality Policy and</li> <li>• Health &amp; Safety Policy</li> </ul> <p>Relating to WTC's activities at the Youth Centre.</p> <p>RESOLVED further to delegate to Cllrs Monger and Barry signature of the BCC lease and service contract per drafts and anticipated adjustments previously circulated.</p>

	<p>Further RESOLVED that Cllrs Monger and Reeves be delegated to appoint a contractor for the proposed alterations once final specifications known and quotes received in accordance with WTC Financial Regulations.</p> <p>Cllr Castle reported that Friends of Winslow Youth Centre (FWYC) are to meet on Monday and will be formally amending their constitution and adopting all draft policies that are so far prepared, but in particular those that were included in the bid for transition funding.</p> <p>It was also reported that FWYC funds are sufficient to continue financial responsibility for the building for the timebeing, however Youth Cafe funds are currently only sufficient to fund sessions until around October. Members reiterated the need for Friends fundraising to be active and immediate.</p>
8.40pm	<p><b>Items For Information. None</b>  <i>Meeting Closed</i></p>
	<p>Signed: ..... (Chairman) at Meeting (date):  .....</p>