

MINUTES of a MEETING of the EVENTS COMMITTEE of WINSLOW TOWN COUNCIL  
held on MONDAY 20<sup>th</sup> May 2013, at 8pm in the Council Chamber at 28 High Street, Winslow.

	<p><b>Present:</b> Cllrs Cawte, Knight, Payne and Wiseman. Mrs Curle, Mr Knight and Mrs Knight (for Ms Beattie) <b>Apologies:</b> Mrs Beattie (work) <b>Clerk:</b> B Bradford</p>
E13/41	<p><b>Election of Chairman:</b> RESOLVED that Mr Knight continue as Chairman of the committee. <b>Declarations of Interest and applications for dispensations</b> Mr &amp; Mrs Knight declared a Disclosable Pecuniary Interest in item E13/46</p>
E13/42	<p><b>Minutes of Meeting on 18<sup>th</sup> March</b> RESOLVED that the minutes be signed as a true record. <b>Matters Arising:</b> Members noted that for the financial year 2012-13 the operating surplus of £4,555.41 (after depreciation) had been transferred to the Farmers Market Ear Marked Reserve, bringing the balance to £11,783 and the potential VAT liability to 31.3.13 as £7,070.34. Further noted that during the month the Clerk had purchased a banner for the recent twinning event (using the powers afforded by LGA72 s144 relating to tourism) at a cost of £73.95 minute E13/19 refers.</p>
E13/43	<p><b>Items deferred from last meeting</b> <b>Possible Further Events (E13/18)</b> <u>Big Lunch</u> (1<sup>st</sup> June 2014) – The Big Society Group had expressed an interest and desire to know more about what would be involved and from whom. Clerk to explore this further with the group. <u>Transition Harvest Event</u> (6<sup>th</sup> October 2013) Similarly Transition Group had expressed a similar level of interest depending on what is involved, Cllr Payne will progress this item.</p>
E13/44	<p><b>Items Delegated by Council</b> - none</p>
E13/45	<p><b>Farmers Market:</b> <b>Entertainment:</b> Mrs Curle advised of further bookings as follows: August: Adam Ford (classical guitar). June: Helen Vick solo string performance.</p>
E13/46	<p><b>Equipment</b> <u>Towing Vehicles:</u> registration plate (E13/21) for the trailer still to be purchased by Mr/Mrs Knight. Mr &amp; Mrs Knight withdrew from discussion of this item. Having noted:</p> <ul style="list-style-type: none"> <li>• that it is becoming increasingly difficult to secure volunteers with suitable vehicles to assist with Farmers Market and other events</li> <li>• that Mr &amp; Mrs Knight having prepared/repared their 1988 F Reg Defender 90 are to place it for sale within the next month at a price of £1,650</li> <li>• that this vehicle has been inspected by a local garage and found to be in reasonable condition for its age and suitable for the purposes intended</li> <li>• the cost of hiring a suitable vehicle would amount to around £3,110pa and involve considerable additional driver time</li> <li>• the cost of WTC insurance for this vehicle for drivers aged over 25 years with suitable experience/licence would be £646</li> <li>• total other annual running costs (allowing £1,000 for service/repairs) around £1,400</li> <li>• the cost of comparable vehicles advertised on the internet today was minimum £2,000</li> </ul> <p>Members RESOLVED to RECOMMEND that Council purchase this vehicle. Mr &amp; Mrs Knight subsequently agreed to put plans for a quick, private, sale on hold until 8<sup>th</sup> June. <u>Hires:</u> <u>PTA (E13/22)</u> have been requested to hold the trailer overnight for return to the Handmade &amp; Vintage Fair on 16<sup>th</sup> June – however this is not possible. Arrangements with Cllr Chambers to collect and return stand as previously indicated. <u>Great Horwood Church Fete</u> request for Sat 6<sup>th</sup> July and return to Farmers Market on Sunday morning. Mr Knight agreed to liaise re. collection. <u>Winslow Football Club</u> possible hire for Sun 9<sup>th</sup> June – if needed Cllr Payne will deal with collection and return. <u>Key Personnel Rota (E13/22)</u> The June rota has a full compliment, Handmade &amp; Vintage and all subsequent markets still have gaps required to be filled.</p>

E13/47	<p><b>Marketing:</b>  <u>New Winslow Town Council/Times Website (13/65)</u> 3 Councillors had commented since the meeting, Mrs Beattie advised she is happy with the sections she will be looking after, Cllr Monger is seeking to secure the services of a resident to assist with updating. RESOLVED that the site be launched and publicised as soon as possible.  <u>Bags</u> Mrs Curle advised she will progress this item for the next meeting. The Clerk had been asked for raffle prize and had offered a bag.  <u>Fliers:</u> Mrs Curle will design the next flier ready for printing and distribution from the August market.</p>
E13/48	<p><b>Traders:</b> Members noted that May market had been full and that both new traders wish to return, which brings the market to saturation point for cakes and preserves/sauces. National Trust have booked July for a membership drive and it is hoped that Birds &amp; Bees will finally have some honey for June market and may have to swap stalls with Community or Information Stalls to ensure spread of similar products. Fish - not responding to email or phone enquiries, Clerk to make enquiries of Deddington FM.  <b>Community Stall</b> June - Winslow Garden Society, to be sited away from Heady Plants.</p>
E13/49	<p><b>Other Events</b>  <b>Opera:</b> No update received, to be invited to June meeting</p>
E13/50	<p><b>Theatre in the Villages</b> RESOLVED to progress with My Tutu's Gone AWOL/Victor &amp; Albert for Sat 28<sup>th</sup> Sept /5<sup>th</sup> October as possible plus explore whether Winston on the Run could be booked for the Spring.</p>
E13/51	<p><b>Handmade &amp; Vintage Fayres:</b> The Working Group met on 14<sup>th</sup> May, driver/assistant before and after and assistant supervisors are <u>still required</u>, Mrs Knight &amp; Cllr Payne are to be Market Supervisors all other arrangements are in hand.</p>
E13/52	<p><b>Christmas Fayre</b> No progress as yet on sponsorship of reindeer, members to suggest to Cllr Payne possible organisations to be approached.</p>
E13/53	<p><b>Clerk's Report</b>  <b>Winslow Map:</b> request from resident for a map which includes the footpaths through housing. AVDC have now supplied an up to date map with all new housing, "public buildings" and official footpaths shown. The originator may be able to add the required footpaths, but there may be a fee. This map could be included in the Big Society Group "Really Useful Guide to Winslow" planned to be delivered to every household, and could also be used to update the board at the Market Square. The Five Year Plan included the notion of a Tourist Information point at the Market Square and Members will give further thought to the best use of existing and potential additional resources, for discussion at next meeting.</p>
E13/54	<p><b>Correspondence:</b> Members noted that the Farmers Market had been awarded a Save Aylesbury Vale's Environment certificate "in recognition of actions to promote environmentally sustainable good practice within the Vale of Aylesbury". Transition Group and Redfield had also been given similar certificates at the recent awards event .</p>
E13/55  9.32pm	<p><b>Items for Information:</b>  <u>Totally Locally:</u> Mrs Knight advised that a small group had held an initial meeting with a view to using this free resource to market Winslow and promote the importance of spending locally – not only in shops but with all businesses for all transactions. The campaign highlights how £5 and £10 spent locally can generate, through adopting a Totally Locally approach to sourcing ones needs, significant sums for and improvements to the local economy as a whole – sustainability, employment and wealth creation being the key benefits. There may be a need to seek modest financial support from the Council at some point to assist with generating marketing literature and it is hoped to have a formal launch at the September Farmers Market – as FM itself is a perfect example of the power of being Totally Locally.  <u>Transition:</u> Social meeting on Wednesday 22<sup>nd</sup> May, details to be circulated by Cllr Payne  <b>Meeting Closed</b></p> <p>Signed: ..... (Chairman) at Meeting (date):.....</p>