

MINUTES of a MEETING of the **AMENITIES COMMITTEE** of WINSLOW TOWN COUNCIL held on **Tuesday 21st August 2012**, at 7pm in the Council Chamber at 28 High Street, Winslow, MK18 3HQ

	<p>Present: Cllrs. Barry (Chairman), Castle, Chambers, Eatwell, Gibbs and Wiseman Apologies: None Clerk: B Bradford <i>There were no members of the public or press present.</i></p>
	<p>Declarations of Interest Personal – Cllr Barry – Bowls Club & Burial Ground, Cllr. Castle - Youth Centre, Cllr. Wiseman - Lions</p>
A12/89	<p>Minutes of meeting on 17th July 2012 agreed to be a true record and signed. Matters Arising: A12/78 It was noted that the rose bed has now received suitable attention. Also that Cllrs Eatwell & Castle had joined the VAHT walkabout, none of the issues agreed for attention had yet been actioned & Cllr Eatwell undertook to follow this up.</p>
	<p>Items delegated by Council: <i>None not covered elsewhere on the agenda.</i></p>
A12/90	<p>Street Furniture Litter Bin: Swanbourne Road/ Cycle Path corner. (A12/79) still awaiting confirmation of emptying from AVDC. War Memorial: (A12/79) Members noted the resident comments relayed to them by Cllr Knight. It was agreed to write a piece for the next parish magazine seeking wider public opinion of the proposal to add to the memorial itself a plaque bearing the names of the civilians who died when the Wellington Bomber crash landed on the High Street. It was agreed to proceed with arrangements for hanging poppy wreaths on the churchyard wall around the war memorial after the Remembrance Day service each year. Council Notice Board: (A12/79) Order for repairs not yet placed.</p>
A12/91	<p>Landscaping and Trees Lions Bulb planting (A12/80): Cllr Wiseman relayed information secured re the most suitable bulbs for the purpose and planting details (ideally prior to December) RESOLVED that he continue to plan for approx 2sqm of assorted crocus and daffodils at each location for which permission had already been sought (A12/80) permissions would be confirmed by Clerk.</p>
A12/92	<p>PHCP(A12/81): <u>Surface</u> Clerk reported that the street lighting contractor could undertake the necessary minor repairs this week using excess materials from the street lighting work being undertaken, thereby minimising cost. RESOLVED that this proposal be accepted. <u>Bollards to rear of Hall</u> RESOLVED to allocate a budget of £200 to repainting all white bollards and generally tidying the area (funds permitting).</p>
A12/93	<p>Burial Ground: Landscaping of Transferred Land: (A12/82) RESOLVED to accept quote to trim the grass around jubilee hedge planting. Work would proceed shortly.</p>
A12/94	<p>Reserved and unmarked plots: A sample granite marker to mark previously reserved plots (17 at present) and to simply mark those graves which after 10 years have no prospect of a monument being installed (currently 4). It was noted that the reserved markers could ultimately be recycled and, in future the cost added to the cost of purchasing the exclusive right of burial without an interment. The same style of marker could also be offered at interment at an additional cost as a temporary marker. The proposal was agreed to be appropriate but alternative items would be researched by Cllr Chambers for consideration at next meeting.</p>
A12/95	<p>Future allocation of plots: The Clerk reported receipt of a request to reserve a plot that requires a prior decision to be made on the location of future plot allocations and access to the land recently acquired for expansion. Members agreed to visit the site, preferably together, at some point before the next meeting to enable a decision to be made and communicated to the enquirer.</p>
A12/96	<p>Playground: Replacement Expenditure: No equipment removals yet undertaken due safety issues during the school holidays. The Junior Multiplay climbing ramp has been repaired. A survey of users will be undertaken shortly. Four equipment suppliers have been invited to present suggestions for replacement items/suitable enhancements to the existing facilities for consideration against current and potential future budgets. Brownies have not yet been approached about the possibility of a raised flower bed within the playground.</p>

A12/97	<p>Five Year Plan (A11/133) Members reviewed the delegated items</p> <ul style="list-style-type: none"> • Develop a Fitness Trail – this is now being progressed as Outdoor Fitness Area see below. • Provision of play equipment close to housing – noting that the Verney Rd LEAP is likely to be delayed, Members would consider this item further when budgeting in October • Refresh/republish details of local walks – no action yet, Cllr Barry to approach Winslow Ramblers re progressing this project • Link footpaths to form circular walk – it was proposed by the Cllr Barry to address this as a project for the next financial year • Footpath Maintenance – there is no schedule to publicise, however how to report problems could be publicised by WTC, particularly in late spring 2013. The BCC programme of delegation on this matter appears not to be shrinking at present due to changes in legislation and cuts in funding passed to parishes. • Provision of segregated recycling litter bins – with the changes in collection regimes it was agreed to maintain a watching brief and consider this when replacement bins are required. • Respond to the call for a town park – trees have been planted at the Recreation Ground and Burial Ground extension, AVDC tree planting programme has now progressed all WTC requests and Outdoor Fitness Area is anticipated to include seating and planting.
A12/98	<p>Outdoor Fitness Area: (A12/86) Cllr. Barry circulated a draft plan of this area within the Recreation Ground and reported on further separate discussions with WI, Sports Club and Croquet Club. The anticipated parish magazine article had unfortunately not been submitted due to time constraints. After discussion of some of the advantages and disadvantages of the original and revised proposals, as well as the desired long term potential for a bigger scheme within the site, it was agreed to hold a Working Party meeting, inviting all interested parties and to undertake a Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis of the options before further decisions/progress is made – Cllr Barry to progress with assistance from Cllr Chambers</p>
A12/99	<p>CCTV Upgrade: (A12/87) Members noted that a service report has not yet been received in the office, nor has the access log been copied to WTC – both items required per WTC CCTV policy. Cllr Chambers, as System Monitor undertook to resolve these issues..</p> <p>All BT lines are believed to be installed, although some problems with IP addresses and communication with the office remain to be resolved.</p> <p>There had been one request for footage during the month but no coverage of the site exists.</p>
A12/100	<p>Reports of Outside Bodies</p> <p>Friends of Winslow Youth Centre / Youth Cafe: Cllr. Castle reported that Friends had met on 13th August and were progressing with applying for charity status and looking at fundraising. She expressed frustration at the apparent lack of communication between WTC and Friends, in particular in respect of the merger of Buzz Club and Winslow Preschool Playgroup and the expansion of the service/hours of occupation and the space to be occupied/regularly used. The Clerk advised that timescales and the work/holiday commitments of all involved had made convening meetings to confirm details and exchange concerns impossible. It was noted that the situation is complicated by the fact that BCC is the current landlord, but WTC & Friends have very significant current/future interests. Playgroup are represented on Friends, therefore it had perhaps been assumed that Friends would be kept informed of developments.</p> <p>It was agreed that a meeting of all parties to confirm the details of changes to hours and space occupied, as well as rental payable, should be arranged at the earliest opportunity.</p> <p>It was noted that the Clerk had circulated and sent a substantial list of queries re the draft lease to BCC who had acknowledged receipt indicating it may be some time before they could respond in detail. Cllr Castle questioned the decision to cease the BCC contract for maintenance of the intruder alarm as Friends feel it is essential to have an alarm system to protect their equipment. It was noted that an alternative maintenance supplier could be sought as required.</p> <p>RESOLVED to RECOMMEND that for the foreseeable future the current reporting structure be revised to Friends and all issues relating to the Youth Centre be considered at Council, rather than committees.</p>
A12/101	<p>Correspondence: Not dealt with under relevant agenda items</p> <p>Skate Park (A11/204) AVDC had forwarded a letter and petition from the same young resident seeking this facility. A response had previously been sent highlighting the previous work and problems in progressing such a scheme. RESOLVED that the Clerk would notify AVDC that this request is supported and should (as previously suggested by the relevant AVDC team) be</p>

	<p>included in detailed planning for Phase III of the Verney Road Development.</p> <p>AVDC Annual Tree Planting Consultation – Members noted with approval the proposal to plant 3 silver birch at Avenue Rd balancing pond, which completes the accepted list of recommendations made by WTC in June 2009.</p> <p>TVP Dog Fouling Campaign – Members noted the proposal and RESOLVED to advise that they whole-heartedly supported this and any other efforts to combat the problem in Winslow.</p>
	<p>Other Items for information:</p> <p>Meeting closed at 8.55pm.</p> <p>Signed: (Chairman) Date:</p>