

MINUTES of a MEETING of the RESOURCES COMMITTEE of WINSLOW TOWN COUNCIL
held on THURSDAY 18th July 2013, at 7pm in the Council Chamber at 28 High Street, Winslow.

	<p>Present: Cllrs Castle, Chambers, Eatwell, Knight, and van de Poll. Cllr Barry (ex-officio) Apologies: Cllrs Reeves (to Clerk) Clerk: C Loch No Members of the public were present</p>
R13/42	<p>Declarations of Interest in matters to be discussed: Cllrs Castle and Chambers declared a Personal Interest in item R13/48 as members of the Friends of Winslow Youth Centre Committee. Applications for dispensations: none received RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of agenda item 9 it be moved to the end of the meeting and that the press and public be excluded</p>
R13/43	<p>Minutes of Meeting on 20th June. RESOLVED that the minutes be signed as a true record. Matters Arising: Virgin A/c: Noted that this account had been set up with Cllrs. Barry, Chambers and van de Poll as signatories. Street Light, Barbara Brown Garden: Having considered the requirement RESOLVED that the light be placed on the side of the path opposite the garden with the specification to be determined by the Clerk. RESOLVED also to approve expenditure within the Clerks discretion to establish appropriate protection for the light from vehicles.</p>
R13/44	<p>Items deferred from previous meeting: Pension Scheme (R13/34) Cllr Reeves would be requested to circulate a report before the next meeting and an adviser for the LGP Scheme would be asked to attend at a suitable time to explain options. Members noted that joining details had been circulated to all staff who were not currently members.</p>
	<p>Items delegated by Council: none</p>
R13/45	<p>Land & Property Issues: Public Hall Car Park: Members noted that the Clerk has contacted the owner re the Chestnut tree overhanging the Car Park which shed a branch in recent high winds, who has called in his tree contractor to check out all trees on site. Orange Mast – Shared Access Scheme: Members considered a request through WUFC to lease space on light fixtures for the provision of communication masts. While this could generate useful income it would place a restriction on free use of the recreation ground (which is owned by the Council) RESOLVED that this proposal not be progressed. Orange Mast Rental Income: Figures for the rent review for the existing mast were considered and RESOLVED that subject to the RPI figures being confirmed the increase be accepted.</p>
R13/46	<p>Street Lighting Heritage: Members considered a proposal to install heritage style lanterns in appropriate areas, on a replacement basis. RESOLVED that the expense could not be justified and the matter be deferred until such time as replacements were required.</p>
R13/47	<p>New Developments: Members considered the adoption of street lights on new developments and the specification currently held by BCC for issue to developers. RESOLVED to advise BCC that as a matter of policy, WTC does not routinely adopt street lights on new developments. However WTC will offer advice as to the most appropriate products available at the time and would expect to be able to review lighting plans, prior to installation, in order to consider adoption on a case by case basis. Members noted that <u>some of</u> the lights installed on the Verney Road development may not conform to the specification held by BCC at the time of installation and that the access road and some car parking areas are not lit.</p>
R13/48	<p>Finance Income & Expenditure to date: Members reviewed the report circulated at June Council meeting with no issues arising. Investment of Reserves R13/37 Noted that the Lloyds & Co-Op fixed term deposits maturing in July were not reinvested and £90,000 transferred to Virgin which is a no notice account giving more interest. Funds can be drawn down for Playground and Fitness projects as required.</p>
R13/49	<p>Youth Centre: Building Management Issues Members noted the Clerk's update that:</p> <ul style="list-style-type: none"> • <u>Playgroup Lease</u>, Although reported as signed it had not been returned Cllr Barry would contact the Trustees to resolve the matter which had gone on for an unacceptable length of time. • <u>Winslow & District Community Bus</u> – rent received

	<ul style="list-style-type: none"> • Building – <ol style="list-style-type: none"> i. Report from User Meeting - deferred till next meeting. ii. Electricity bill with proper split for period since takeover had been received. Electricity supplier secured by Clerk at approx 10p per kWh, having benchmarked alternatives iii. Members heard a report on the proposed rental of room 7. The advice was not to re decorate before rental and an indicative rental had been established. RESOLVED to advertise the space and to further research the rental level. <p>Friends: Members heard an update from Cllr. Chambers. The tuck shop was generating useful income, insurance cover had been taken for Trustees/Officers and the quarterly report on Youth Activities had been received.</p>
R13/50	<p>Reports from Outside Bodies: Winslow Sports Club: Cllr. Reeves had attended the last meeting.</p>
	<p>Correspondence: none not dealt with elsewhere on the agenda</p>
	<p>Items For Information – none</p>
<p>8.16pm R13/51</p>	<p><i>The meeting was closed to the public as RESOLVED at minute R13/42. The deputy Clerk left the meeting and the following minute was recorded by Cllr Barry.</i></p> <p>Personnel Recruitment of Clerk: Cllr Barry reported that the Clerk, Mrs B. Bradford, had resigned effective 30th. September 2013. He presented to the Committee Draft Recruitment Advertisement, Job Description and Person Specification. Members RESOLVED unanimously that the advertisement be placed immediately with BALC, AVALC, on the WTC web site and on any other relevant sites and notice boards. It was noted that the timescale did not allow for an advertisement to be placed in the WPN and the cost of advertising in the local newspaper was felt to be prohibitive. An interview Panel was nominated subject to change if necessary as: Cllrs. Barry and Castle plus one other being the Chairman of either Development or Amenities. Cllr. Eatwell indicated that he would be available if required.</p> <p><i>Meeting Closed 8.45</i></p> <p>Signed: (Chairman) at Meeting (date):</p>