

MINUTES of a MEETING of WINSLOW TOWN COUNCIL held on THURSDAY 4<sup>th</sup> APRIL 2013,  
At 7pm in the Council Chamber at 28 High Street, Winslow.

	<p><b>Present:</b> Cllrs Barry (Chairman), Castle, Cawte, Chambers, Eatwell, Knight, Reeves, van de Poll and Wiseman  <b>Apologies:</b> Cllrs Monger (holiday) Payne (work)  <b>Clerk:</b> B Bradford  2 Members of the public were present during the meeting as indicated</p>
13/45	<p><b>Declarations of Interest in matters to be discussed:</b>  Personal: Cllrs Castle - as representative to the Friends of Winslow Youth Centre  <b>Consideration of Applications for Dispensation</b> – none received</p>
13/46	<p><b>Minutes of Meeting</b> 6<sup>th</sup> March 2013 RESOLVED that the minutes be signed as a true record  <b>Matters Arising:</b> 13/33 <u>Buckingham Spring Fayre</u> RESOLVED that this was not an appropriate event for WTC, however it has and will promote the event to relevant groups in the town.  13/38 <u>Healthwatch Bucks</u> Cllrs Barry &amp; van de Poll had attended the event which was not as anticipated and not relevant to the Neighbourhood Plan, a report had been circulated.</p>
13/47	<p><b>Items Deferred:</b> none  <b>Item Advanced:</b> RESOLVED that the proposed cheque payment to Mr Spenceley be signed.</p>
13/48	<p><b>Report of the Amenities Committee</b>  Members noted the circulated draft minutes of the meeting on 19<sup>th</sup> March and the recommendation to continue subscription to Bucks Playing Field Association.  Next meeting will commence at 6.45pm to facilitate attendance at WNP Workshop detailed below.</p>
13/49	<p><b>Report of the Development Committee</b>  Members noted the circulated draft minutes of meetings on 6<sup>th</sup> and 27<sup>th</sup> March.  <b>WADLAF</b> delegated budget for Positive Activities for Young People, Members noted that an award of £5,000 had been made towards delivery of, as yet to be specified, youth service projects in the town in the 2013-14 financial year.  7.30pm <i>Mr Spenceley joined the meeting</i></p>
13/50	<p><b>Report of the Events Committee</b>  Members noted the circulated draft minutes of the meeting on 18<sup>th</sup> March and in particular the pressing need for more members of both Chamber of Trade and Council to put themselves on the rota of responsible personnel at Farmers Markets.  Also noted that the Council's website is in a temporary state and that training on input to the new site is now scheduled for 19<sup>th</sup> April.  7.45pm <i>The Chairman adjourned the meeting to enable the completion of purchase and receipt of a Winslow Manorial Police Truncheon dating from around 1820-1830 and later owned by Mr Spenceley's father who served in Bucks Constabulary from 1931 to 1956, but not in Winslow or using this truncheon.</i>  7.52pm <i>AVDC Cllr Renshell arrived, Mr Spenceley left and there being no further representations from the public the meeting was reconvened at 8pm.</i></p>
13/51	<p><b>Report of the Resources Committee</b>  Members noted the circulated draft minutes of the meeting on 21<sup>st</sup> March and that a meeting of Winslow War Memorial Fund Trustees is scheduled for immediately after this meeting.  <b>Matters relating to Youth Club Building Management and Service Contract Delivery</b> (R13/13) RESOLVED unanimously to accept all the recommendations in this regard relating to the Committee's terms of reference and membership and the need for FOWYC representatives to negotiate and align future meetings of both committees.  Cllrs Barry and Knight resigned their Membership of the Resources Committee and Members RESOLVED to appoint Cllrs Castle and Payne to the committee with immediate effect.  A Resources meeting would now be scheduled and the date advised as soon as possible.  <b>Internal Audit</b> (R13/17) Members noted the Clerk's update on quotes and consultations with 4 potential auditors and RESOLVED to appoint Arrow Accounting at an anticipated cost of £360.  When assessing the effectiveness of the last audit Members noted that after 4 consecutive audits it was felt the 2011-12 auditor had fallen into a routine and was not as effective as would be hoped, some substantial issues relating to Events had come to light that should have been identified by the Auditor. Arrow's Letter of Engagement indicates that their approach is thorough and is firmly based on the Parish Councils' Governance and Accountability Practitioners' Guide recommendations.  <b>Salaries</b> (R13/18) RESOLVED to defer this item to facilitate exclusion of the public.</p>

13/52	<p><b>Correspondence:</b>  <b>Noted:</b>  <b>Local Government Act 1976 s137</b> Members noted advice from DCLG that the expenditure limit for 2013-14 is £6.98 per elector, i.e. £26,161.04 in total for items where no other power exists and Council considers the proposed expenditure is in the public interest and that the benefit derived by the local population will be commensurate with the expenditure.  <b>Considered:</b>  <b>Bucks Best Kept Village 2013:</b> RESOLVED that Winslow enter this event at a cost of £12 (s137 expenditure), and that arrangements be undertaken by the Amenities Committee.</p>
13/53	<p><b>Clerk's Report</b>  <b>Noted:</b>  <b>Citizen of the Year 2013:</b> Members noted that the Awards Working Party had not yet met and therefore RESOLVED that it be delegated authority for determining to whom the award be made this year.  <b>Annual Town Meeting 2013:</b> 3 Chairmen's reports are outstanding, the venue is confirmed as the St Laurence Room after consultation between the Clerk and the Chairman, as the only available alternative - the main hall of the Winslow Centre - is felt to be too large and unnecessarily expensive. Posters will be distributed. All grant recipients and CoY nominees and nominators have been invited to attend.  <b>Mayoral Regalia:</b> no update on repairs available at present.</p>
13/54	<p><b>Reports from Outside Bodies:</b>  <b>Chamber of Trade:</b> next meeting Monday 15<sup>th</sup> April  <b>AVALC:</b> Latest updates had been circulated to all members with particular note being made of the Reinvigorated Communities event scheduled for Sat 29<sup>th</sup> June, 10.30am to 1pm at Quainton Village Hall. The Clerk, supported by Members, requested that the Executive be commended for their reinvigoration of the organisations' own role and activities.  <b>Friends of Winslow Library</b> recent meetings have been successful in recruiting volunteers and the process of changeover to Community Library continues steadily.</p>
13/55	<p><b>Payments for signature:</b>  Members noted the circulated cheque payment listing and RESOLVED to authorise that cheque payments for April totalling £16,722.61 be signed by Cllrs Castle, Cawte, Reeves and Wiseman, as appropriate, to avoid conflicts of interests in relation to payees.</p>
13/56	<p><b>Winslow Neighbourhood Plan Steering Group (13/43)</b> Members noted the verbal update from a meeting the previous evening, a hard copy of which would be circulated, the significant items being:</p> <ul style="list-style-type: none"> <li>• Attendance at the recent drop in sessions had been disappointing</li> <li>• A workshop on Health Issues would be held separately</li> <li>• A combined workshop on Housing, Employment &amp; the Local Economy, Transport &amp; Parking, Community &amp; Environment planned for 16<sup>th</sup> April at 8pm at the Winslow Centre.</li> <li>• A separate Planning Workshop is scheduled for 13<sup>th</sup> May from 6pm.</li> <li>• Policies are required within the plan for each of these areas.</li> </ul>
13/57	<p><b>Date of Next Meeting:</b> After extensive discussion of various meeting/event clashes in the coming weeks, RESOLVED <u>not</u> to rearrange the May meeting on Thursday 2<sup>nd</sup> May at 7pm.</p>
13/58  8.15pm	<p><b>Items For Information:</b> Church Street/Walk condition of pavement and absent streetlight after water leak, Members noted the Clerk's efforts to resolve the issues and would continue to make their own further representations as appropriate to the relevant authorities.  RESOLVED that under the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded due to the confidential nature of the remaining business to be discussed.  The remaining member of the public and the Clerk left the meeting the following item was subsequently dictated to the Clerk.</p>
13/59  8.25pm	<p><b>Salaries (R13/18)</b> RESOLVED to accept the recommendation that all relevant contractual increases to salary scales be implemented with effect from 1<sup>st</sup> April 2013 and authorised signatories sign the appropriate bank mandates/letter.  <b>Meeting Closed</b></p> <p>Signed: ..... (Chairman) at Meeting (date): .....</p>