

MINUTES of a MEETING of WINSLOW TOWN COUNCIL held on THURSDAY 1st AUGUST 2013,
At 7pm in the Council Chamber at 28 High Street, Winslow.

	<p>Present: Cllrs Barry (Chairman), Castle, Cawte, Chambers, Eatwell, Gibbs, Knight, Monger, Payne, van de Poll and Wiseman Apologies: Cllrs Reeves (holiday) Clerk: B Bradford The Deputy Clerk and Neil Homer (Winslow Neighbourhood Plan Steering Group professional consultant) were present. The Chairman noted the 2 most significant items of business on the agenda and requested that Members consider only other items requiring urgent action prior to the next meeting.</p>
13/99	<p>Declarations of Interest in matters to be discussed: none Consideration of Applications for Dispensation – The Clerk had received from each Member present an application requesting that as Members’ beneficial interests in property which could be impacted by the adoption of a Neighbourhood Development Plan would prohibit all Members from participating in the decision, a dispensation should be granted in order to transact all business related to a Neighbourhood Development Plan. The requests were considered and the dispensation granted for the remainder of the current Council term, i.e. until 1st May 2015.</p>
13/100	<p>Minutes of Meeting 4th July RESOLVED that the minutes be signed as a true record Matters Arising: none</p>
	<p>Items Deferred: none</p>
13/101	<p>Report of the Amenities Committee Members noted the circulated draft minutes of a meeting on 16th July and that completion of work on the Playground had been delayed for around 1 week by the exceptional rain on Tuesday.</p>
13/102	<p>Report of the Development Committee Members noted the circulated draft minutes of a meeting on 10th July and that there were no urgent items arising from the meeting on 31st July, save those related to the Neighbourhood Plan.</p>
13/103	<p>Report of the Events Committee Members noted the circulated draft minutes of a meeting on 15th July and that sponsorship of one reindeer appears to have been secured.</p>
13/104	<p>Report of the Resources Committee Members noted the circulated draft minutes of the meeting on 18th July and noted that actions on items R13/44 and R13/38 remain outstanding for Cllrs Reeves and Monger respectively.</p>
13/105	<p>Correspondence: Local Government Boundary Commission: Members noted the Electoral Review of Aylesbury Vale and that comments are required by 1st October, agreed to defer discussion to next meeting. BCC Local Area Technician – Members noted the invitation to set up a “walk about” and agreed that the Clerk arrange this for Wednesday 2nd October. NALC Members noted the nationally agreed pay increase of 1% for relevant staff, backdated to 1st April 2013 and RESOLVED that the increases be implemented with immediate effect. Appropriate adjustments to Bank Standing Order instructions were signed at the meeting.</p>
13/106	<p>Clerk’s Report: no urgent matters to report</p>
13/107 7.08pm	<p>Reports from Outside Bodies: agreed to defer to next meeting AVDC Cllr Renshell joined the meeting</p>
13/108 7.10pm	<p>Payments for signature: Members noted the Income & Expenditure to date and payment listing (below) and RESOLVED to authorise that the cheque payments be signed by Cllrs Castle & Wiseman. Meeting adjourned for public participation, there being no contributions the meeting was reconvened.</p>
7.12pm 13/109	<p>Members considered (per the Public Bodies (Admission to Meetings) Act 1960 1 (2)) whether in view of the sensitivity of this item, it was in the public interest to exclude the press and public from this agenda item – RESOLVED that the Public be excluded All members of the public left the meeting Recruitment of Clerk (R13/50) Members noted that an advertisement had been placed in appropriate publications to attract applications from experienced individuals, to date 1 application and 5 enquiries had been</p>

	<p>received. RESOLVED that the recruitment process be progressed in line with Resources Committee recommendation, i.e.:</p> <ul style="list-style-type: none"> • on the same salary band (noting that the band LC2, SCP 35-38 relates to the job, not the person) with the same job description, pension arrangements and hours as currently. • that the selection panel be formed of the Chairmen of Council and Resources and Development with Cllr Eatwell to deputise if necessary. • that the panel have authority to negotiate with appropriate candidates to vary the terms and conditions in order to secure a suitable candidate with no job offer being made • that a specific recommendation to appoint (or reconsider options) must be approved by an Extraordinary Council meeting scheduled for week commencing Monday 19th August <p>It was noted that the start date would be as soon as possible and that the Clerk had offered to continue beyond her termination date, short term, to facilitate handover if required.</p>
<p>7.15pm 13/110</p>	<p><i>Neil Homer rejoined the meeting and Cath Hems, resident member of the Winslow Neighbourhood Plan Steering Group joined the meeting.</i></p> <p>Winslow Neighbourhood Plan (WNP)</p> <p><i>Members considered (per the Public Bodies (Admission to Meetings) Act 1960 1 (2)) whether, in view of the need to explain commercially sensitive information considered in the drafting of the Plan, it was in the public interest to exclude the press and public from debate of this agenda item. RESOLVED to exclude the public with the exception of members of the Winslow Neighbourhood Plan Steering Group.</i></p> <p><i>During this item a Member of the public arrived to raise an unrelated matter, was met by the Clerk and advised of the closure and assured that her issue would be brought to the Resources Committee's attention at their next meeting.</i></p> <p>The Draft Pre-Submission Proposal Plan had been circulated prior to the meeting. Cllr Monger, assisted by Neil Homer of rCOH Ltd explained the background and inter-related site issues which had informed the drafting of the plan. The identified sites were presented and discussed one by one. The reasoning for specific policies to be included in the plan was explained. It was noted that developers were already starting to formulate plans and submit applications that would be contrary to the plan.</p> <p>RESOLVED to approve:</p> <ul style="list-style-type: none"> • that the document proceed to consultation with only one substantive change to the text as agreed at the meeting • that a leaflet (broadly as the draft circulated at the meeting) be delivered to every household and business in the town and that all statutory consultees be written to • a budget of £1,000 from General Reserves to facilitate all aspects of the consultation process. • that the Draft Plan will be available on line at the Council's website and in hard copy at the library. There is also a list of some 25 statutory consultees to be circulated electronically. • that four "drop-in" sessions be organised during the consultation period in order that residents may discuss specific issues with members of the Steering Group. • that the Steering Group are authorised to proceed to a target date of August 12th set for the commencement of the statutory six week public consultation period.
<p>13/111</p>	<p>Items For Information:</p> <p><u>Chairman's Activities during the month</u></p> <ul style="list-style-type: none"> • Opened Padbury Pre-school <p>Cllr van de Poll reminded members of the closing date, 15th August, for comments on the Glebe Farm planning application (ref 13/01672/APP).</p> <p>Meeting Closed at 9.23pm</p>
	<p>Signed: (Chairman) at Meeting (date)</p>