

MINUTES of a MEETING of the **AMENITIES COMMITTEE** of WINSLOW TOWN COUNCIL held on **Tuesday 17th September 2013**, at 7.00pm in the Council Chamber at 28 High Street, Winslow

	<p>Present: Cllrs Castle, Eatwell, Gibbs and Wiseman (Chairman) Apologies: Cllr Chambers (prior engagement) Clerk: B Bradford <i>There were no members of the public or press present at the meeting.</i></p>
	<p>Declarations of Interest: None</p>
A13/70	<p>Minutes of meeting on 13th August 2013 agreed to be a true record and signed. Matters Arising <u>Tree Planting (A13/63)</u> It was not known whether Cllr Chambers had identified and reported to AVDC the location of the 3 dead trees in the spinney giving cause for concern. Further it was noted that last year's AVDC tree planting scheme had placed 3 "trees" by Avenue Road balancing pond, which have all failed, leaving 3 very substantial stakes, Clerk to raise with AVDC.</p>
	<p>Items Deferred. <i>None not covered elsewhere on the agenda.</i></p>
	<p>Items delegated by Council: <i>None not covered elsewhere on the agenda</i></p>
A13/71	<p>Street Furniture Benches: replacement benches for cycle path at Swanbourne Road yet to be ordered within budget. Shelter: graffiti removal completed by Clerk, Shelter to be washed throughout shortly.</p>
A13/72	<p>Landscaping and Trees Twinning Garden: Cllr Wiseman reported that he will secure approval of PCC and RB Legion for removal of dwarf conifers and replacement with suitable perennials that will compliment the roses. He will also devise the plan and secure funding and volunteer labour for the works. Planters: Agreed that the Clerk should seek quotes for next year's planting schemes and care. Landscaped Areas: All are in need of significant refreshment, proposals and quotes to be sought by the Clerk, also for ongoing maintenance. Additional items for consideration: planters near the War Memorial, at the base of Market Square Trees, on High Street pavements where parking is undesirable. Indicative costs to be secured for budgeting consideration.</p>
A13/73	<p>Burial Ground: Memorials: A quote for potential repair work to memorials had been received, an alternative is to be sought before a decision is made. Markers: These are now to hand. RESOLVED that A & B will instructed to install Levelling: Work is needed RESOLVED that if the grave digger is not available A & B will be instructed. Members also noted that should further development off Furze Lane proceed there may be a rationale for selling the currently borrowed 1m of forecourt to BCC for highway widening, also the possible need for part of the Burial Ground Extension (should this be the case, consideration should also be given to extending the forecourt for parking).</p>
A13/74	<p>Public Hall Car Park: Bollard: It was noted that the bollard at the front of the Hall, protecting the cycle path, had been broken off. A cone is in place and BCC have been informed. Should it fall to WTC to remedy, expenditure is authorised. Area between the Public Hall & High Street: adjacent residents & businesses had been reminded, when advising of the intention to install a streetlight, that their use of the area for parking is conditional on considerate use and non-obstruction of access for emergency vehicles. Councillors will continue to monitor the situation and identify appropriate further action they may wish to take.</p>
A13/75	<p>Playground: Refurbishment (13/117): Cllr Gibbs will invite 2 residents who have been in correspondence with the Council to join the Working Group, on a date yet to be arranged, and will advertise via the relevant facebook page for other interested parties to come along with ideas for suitable equipment. S106 Funding: This has now been received following a satisfactory post installation inspection. The inspection report was discussed in some detail. The equipment installers are to provide remedies/feedback on the items identified (all low risk) in the next week. The fencing contractors</p>

	<p>have supplied a quote to resolve the fencing issues identified (see below).</p> <p>Fencing: The original contractor had been asked to supply a quote to lower a portion of the fence now presenting a low risk hazard and an aesthetic issue. This quote and the one to resolve longstanding issues seems excessive and the Clerk is to seek an alternative from a local supplier.</p> <p>Playground Signage: RESOLVED to move existing signage to a more visible location and add new signage of an appropriate size.</p>
A13/76	Outdoor Fitness Area: No update yet received despite numerous prompts.
A13/77	CCTV: New equipment not yet installed. 2 requests for evidence received in the last week.
A13/78	<p>Reports of Outside Bodies</p> <p>BSNAG: The next meeting would be held 18th September 2013.</p> <p>Winslow Charities: Noted that the allotment prize categories are no longer totally relevant to the way the site is currently administered, Cllr Wiseman to progress.</p>
A13/79	<p>Correspondence</p> <p>Residents re Overhanging Hedge etc letters recently distributed: Two advising of works completed and several telephone calls seeking further information. Members will review the wording of the letter and noted that two further letters had been issued.</p>
A13/80	<p>Other Items for information:</p> <p>Five Year Plan and Budgets: Cllr Wiseman will circulate the current budget to enable consideration of 2014-15 requirements at next meeting. Members had also received the updated 5 year plan and will identify, with likely costs, items for action in the coming year.</p> <p>Conversion of house to bedsits: Members requested the Clerk alert AVDC to this development.</p> <p>The Glade development: the Clerk confirmed that provision, and emptying, of litter and dog bins is/will be the responsibility of the Developer/ongoing management committee/residents' association as the open spaces are not being adopted by AVDC.</p> <p>Cllr Eatwell advised he is unlikely to be able to attend several forthcoming meetings.</p> <p><i>Meeting closed at 9.03pm.</i></p> <p>Signed: (Chairman) Date:</p>