

MINUTES of a MEETING of the EVENTS COMMITTEE of WINSLOW TOWN COUNCIL  
held on MONDAY 16<sup>th</sup> September 2013, at 8pm in the Council Chamber at 28 High Street, Winslow.

	<p><b>Present:</b> Cllrs Cawte, Knight and Payne, Mrs Curle Mr Goosey and Mrs Knight  <b>Apologies:</b> Cllr Wiseman (prior engagement)  <b>Clerk:</b> B Bradford</p>
E13/88	<p><b>Election of Chairman:</b> RESOLVED that Cllr Payne become the Committee Chairman  <b>Declarations of Interest and applications for dispensations</b> – none</p>
E13/89	<p><b>Minutes of Meeting on 15<sup>th</sup> July</b> RESOLVED that the minutes be signed as a true record.  <b>Matters Arising:</b> not appearing elsewhere on the agenda  <b>Tourist Information:</b> (E13/74) Members noted that the map is being brought completely up to date with all new housing, footpaths and public buildings shown. There will be an additional charge (possibly as much again) for works beyond the initial estimate, this was sanctioned by Members.</p>
	<p><b>Items deferred from last meeting</b></p>
	<p><b>Items Delegated by Council</b> – none</p>
E13/90 E13/91	<p><b>Farmers Market:</b>  <b>Entertainment:</b> Fabulites will play at October Market and Alan &amp; Co in November.  <b>Equipment</b> 5 gazebos are currently in need of repair and a further one is on the trailer and broken. Due to the increase in market size and the trading difficulties of the supplier RESOLVED that the Clerk seek to purchase up to a further 15 gazebos and also up to 6 smaller items – funded by the Equipment Earmarked Reserve.  <u>Gazebos/Hires :</u>  Winslow Show Hires to WAFTA, Players and the Library completed without incident and also two hires to Terry's of Swanbourne.  <u>Key Personnel Rota</u> October Market: No Market Supervisor other than for Set Up/Take Down could be KC/HK, Assistant MS SK second shift only and to train Bernie Halford of Chamber of Trade.  Driver (before and after) KC, Co-Pilot (hopefully) Darren Curle (using own vehicle)  No one for Parking Signs  Cllr Payne, The Clerk and David Field are all unavailable.  Clerk/Members to seek assistance from others for this and future Markets incl Christmas Fair.</p>
E13/92	<p><b>Marketing:</b>  <u>Bags</u> RESOLVED that coolbags were not economical or suitable to purchase, a revised design jute would be progressed when stock levels fell sufficiently to warrant a re-order (currently 100+ in stock)  <u>Fliers</u> RESOLVED to progress a combined Christmas Fair and Farmers Market 2014 dates flier in good time for circulation for 28<sup>th</sup> November (numbers and delivery to be confirmed – probably 2,500 if door to door can be achieved through Scouts, 1,000 if no delivery)</p>
E13/93	<p><b>Traders:</b> October would welcome Crayfish Capers and a full market of 30 traders. RESOLVED that David Grainge be welcomed to the January market promoting NFU Insurance.  <b>Timing:</b> RESOLVED to remain with 10am to 2pm, HK would remind traders in next newsletter that all are required to stay on site for the whole time to support all traders and the reputation of the market.</p>
E13/94	<p><b>Community Stall</b> October – Transition Group January to March 2014 currently remain available</p>
E13/95	<p><b>Other Events</b>  <b>Theatre in the Villages</b> (E13/81) Victor &amp; Albert, St Laurence Room, Saturday 19<sup>th</sup> October. Only 2 tickets sold to date, banner to be put on bank railing at next FM, Paper and social media coverage to be secured by TC and HK respectively. TEN application in hand with AVDC</p>
E13/96	<p><b>Handmade &amp; Vintage Fayres:</b> (E13/82) Noted that the September event was cancelled due to lack of manpower to assist on the day, affirming the decision not to book any future dates for this event.</p>
E13/97	<p><b>Christmas Fayre</b> (E13/83) Thursday 28<sup>th</sup> November Cllr Payne &amp; Mrs Knight would meet with the Clerk as a Working Group to review last year's records and progress. Mr Goosey would seek confirmation for Chamber of Trade to sponsor either the reindeer or Santa for a sum of up to £230. RESOLVED to confirm reindeer booking.</p>
E13/98	<p><b>Christmas Reading Event</b> December 14<sup>th</sup>, St Laurence Room. The working party would meet again after Theatre in the Villages. The TEN application is in hand with AVDC.</p>
E13/99	<p><b>Transition Harvest Event</b> Due to lack of support this would not be progressed.</p>
E13/100	<p><b>Big Lunch</b> 1<sup>st</sup> June 2014 RESOLVED that the Cantells be provisionally booked and Working Party meeting set up with Big Society for early in new year.</p>
E13/101	<p><b>Music Event:</b> Cllr Payne continues to prepare a business plan for approval in due course.</p>

<p><b>E13/102</b></p> <p><b>E13/103</b></p>	<p><b>Correspondence:</b> none</p> <p><b>Clerk's Report:</b> The Clerk advised that when her employment ceased she would be taking a minimum of a 6 month clean break from all Council and voluntary roles before resuming some in a voluntary capacity.</p> <p><b>Items for Information:</b> The Chairman asked Members to think of other Events that could replace Handmade &amp; Vintage on the Market Square, which require less arduous preparation but draw visitors and residents to a vibrant Sunday event, e.g. Motorbikes, vintage vehicles or cycling events.</p>
<p>8.59pm</p>	<p><i>Meeting Closed</i></p> <p>Signed: ..... (Chairman) at Meeting (date):.....</p>