

MINUTES of a MEETING of the **AMENITIES COMMITTEE** of WINSLOW TOWN COUNCIL held on **Tuesday 20th May 2014**, at 7.00pm in the Council Chamber at 28 High Street, Winslow

	<p><b>Present:</b> Cllrs Wiseman (Chairman), Castle, Chambers, Eatwell, Gibbs, Monger  <b>Apologies:</b> none  <b>Deputy Clerk (“Clerk”):</b> K Oddey  There were no members of the public or press present.</p>
<b>D14/42</b>	<p><b>Election of Chairman:</b> Cllr Wiseman was proposed as Chairman, he accepted and was appointed as Chairman.</p>
	<p><b>Declarations of Interest:</b> None</p>
<b>A14/43</b>	<p><b>Minutes,</b> The committee RESOLVED to agree and sign the minutes of the meeting 15<sup>th</sup> April 2014  <b>Matters Arising:</b> none</p>
	<p><b>Items Deferred</b> not covered elsewhere on the agenda – None</p>
	<p><b>Items delegated by Council</b> – none</p>
<b>A14/44</b>	<p><b>Street Furniture</b>  <b>Welcome Signs:</b> The Clerk updated the meeting that the signs had arrived and would be fitted as quickly as possible, prior to early June if possible. The contractor will be asked to ensure the grass within 20m of sign is cut.  <b>Bus Shelter (Vicarage Road):</b> The Clerk updated the meeting on the quote to refurbish the shelter. After discussion, the Clerk was requested to obtain alternative quotes (eg. local glazier) and to seek feedback on the condition of shelter when it is next cleaned.  <b>Dog Waste Bin emptying charges:</b> The Clerk noted a 1.22% increase in charges from AVDC.  <b>Dog Bin action (14/30):</b> The Clerk advised of quotes and that the bin would be ordered. The location of bins will be advised at the next meeting. The Clerk was asked to obtain waste bin “usage” statistics from AVDC.  <b>Verney Road Development Update:</b> Cllr Castle advised Banner Homes had the responsibility to provide the amenities in line with the approved plan, Premier Estates implement this on behalf of Banner Homes. Committee RESOLVED to ensure their commitments are delivered eg. dog/waste bins, complete main area, play area etc  <b>Market Square Notice Board Ownership</b> – Cllr Wiseman confirmed that Winslow Anglo French Twinning Association (WAFTA) gifted the notice board to Winslow Town (and Council), the Clerk was asked to arrange an appropriate key holder.</p>
<b>A14/45</b>	<p><b>Landscaping and Trees</b>  <b>Twinning Garden:</b> Cllr Castle updated that the area had been cleared and £5 had been spent to date on materials (see minute 14/32). It was noted that the location of the cabling in the flower bed should be checked to ensure it couldn’t be inadvertently damaged. The Clerk was asked to review and identify the best course of action.  <b>War memorial Lighting:</b> The goal is to replace mains fed lighting with a low voltage (Light Emitting Diode) LED system. The Clerk advised that discussions had been held with the Parish Church Council (PCC) and the Rural Dean. To allow a PCC Faculty to be obtained, planning permission (including English Heritage and Historic Building approval) would be required at a cost of £60. The Committee RESOLVED that planning permission should be sought.  <b>BCC (Bucks County Council) Path Grant:</b> The Clerk advised that an initial assessment had been made by a potential contractor and that BCC had been asked to provide more detail on their expectations. A further update will be provided at the next meeting.</p>
<b>A14/46</b>	<p><b>Burial Ground:</b>  <b>Field mowing:</b> The Clerk advised that cutting of the field had been completed within the allocated cost. Cllr Castle agreed to move the shrub near the entrance to ease the access for the mower. A second grass cut (minute 14/33) will be carried out when needed (anticipated in August/ September).  <b>Allocation of plot in column I</b> (nearest the path): A request had been made to allocate a plot (ideally in this column). The Committee RESOLVED that Cllr Castle and the Clerk review the available space and confirm the allocation.</p>
<b>A14/47</b>	<p><b>Public Hall Car Park:</b>  <b>CCTV:</b> Cllr Chambers outlined a costed analysis of upgrade options. After discussion the Committee concluded that there wasn’t an obvious practical solution and that the police should be consulted: (a) for guidance on best practice; (b) to carry out a survey of how CCTV could help support their work and the community and (c) to attend a future Committee meeting to discuss.</p>

	<p><b>Closure:</b> The Clerk advised that the Car Park would be closed on 2<sup>nd</sup> June to allow hedge cutting, notices will be displayed and letters will be placed on cars on 27<sup>th</sup> May.</p>
A14/48	<p><b>Playground:</b>  <b>Climbing Frame:</b> It was noted that the new Frame had been installed and several notes of appreciation had been received from residents as well as positive feedback on social media.  <b>Fence Lowering:</b> The Clerk provided an update following a site visit with a potential supplier and a further update would be provided once their quote was received.  <b>Tabernacle/Teen Club:</b> The Clerk advised that a request had been made to use the playing field that lies next to the Centenary (rear) Hall of Winslow Tabernacle for a barbecue (6th July at 4.30 p.m) and to confirm the current grass cutting arrangement. Following discussion, it was RESOLVED the Clerk check other events that evening (eg. Sports club, play area etc) and if clear, confirm the use of the area for the barbecue provided: they remain in the allotted Teen Club area (particularly once the playground is locked (at c.8pm)), they don't encroach on the sports field and the area is left tidy. Also, confirm the arrangement of grass cutting.  <b>Access toilets via sports club:</b> to be agreed by Resources Committee, but it was noted that this wasn't thought practical due to maintenance, cleaning and the lease/ownership.</p>
A14/49	<p><b>Outdoor Fitness Area:</b>  <b>Bench:</b> The Clerk advised that the bench had been ordered.  <b>Lights:</b> To be updated at next meeting  <b>Landscaping:</b> The proposal was outlined to: flatten the soil* mounds, create a 3 sided, 18" garden boundary around the fitness area (using soil*) and where necessary plant hardy shrubs along the north boundary. The Clerk advised the Brownies were interested in participating in the "garden", noting it is their Centenary Year.  <b>Path extension:</b> Cllr Monger provided the update that Vale of Aylesbury Housing Trust (VAHT) were interested in supporting the path and would develop a proposal.</p>
A14/50	<p><b>Allotments:</b>  <b>Allotment "association"</b> – The Clerk advised a letter had been sent to allotment holders to assess their interest in creating a group, a copy had been provided to Winslow Charities.  <b>BCC Community Scheme:</b> The Clerk explained that a scheme was in place to provide allotments for eligible people in the community. Cllr Wisemen agreed to discuss the opportunity with Winslow Charities.</p>
	<p><b>Reports of Outside Bodies</b>  <b>BUCKS South Neighbourhood Action Group:</b> No update, next meeting 21.5.14  <b>Winslow Charities:</b> No update.</p>
	<p><b>Correspondence:</b>  Hospital car park notice was briefly discussed - it was concluded this was an issue for individuals</p>
A14/51	<p><b>Best Kept Village:</b>  <b>Big Society Clean up (9<sup>th</sup> June):</b> As judging is expected in June, the Clerk was asked to determine if the event could be brought forward. Target areas to be the burial ground and sports club.  <b>Car Park stones:</b> Clerk to request the contractor tidies any loose stones late May/early June.  <b>Notice Boards:</b> Ensure they are tidy, up to date and relevant.</p>
	<p><i>Cllr Monger expressed his apologies and left the meeting</i></p>
	<p><b>Other Items for information:</b>  2 Tower Planters: price obtained as £998 plus VAT.</p>
	<p>Meeting closed</p> <p>Next meeting(s) : 17<sup>th</sup> June 2014  <i>(and to continue on the 3<sup>rd</sup> Tuesday of each Month eg. 15<sup>th</sup> July, 19<sup>th</sup> August, 16<sup>th</sup> September, 21<sup>st</sup> October, 18<sup>th</sup> November and 16<sup>th</sup> December 2014)</i></p> <p>Signed: ..... (Chairman)      Date: .....</p>