

NOTICE is hereby given of a meeting of the EVENTS COMMITTEE
on **Monday 10th November 2014 at 7pm** in the Council Chamber, 28 High Street

AGENDA

The meeting will be adjourned around 7.30pm to allow members of the public to participate

1. **Apologies**
2. **Declarations of Personal or Prejudicial Interest and Consideration of requests for Dispensations**
3. **Minutes** of the previous meeting to be agreed and signed,
Matters Arising:
4. **Items deferred from last meeting:** *not covered elsewhere on the agenda*
5. **Items delegated from Council:** none
6. **Farmers Market**
 - **Entertainment:** Confirm December arrangements
 - **Rota:** 7th December
Drivers. Confirm driver
Co-Pilot, Signs. Supervisors to be confirmed.
 - **Marketing:** Update on goods for sale
Review and action feedback from survey
 - **Traders Update on bookings/waiting list/ new stalls –**
 - **Community Stall Bookings:** Review of forward bookings
 - **Winslow Times**
7. **Future Practicalities:**
 - FM Manager
 - Transport: Update
 - Signage
 - Stall allocation procedure
8. **Other Events:**
 - **Christmas Fair:** update from working party and consider plans for 2014 and actions required.
 - **Other Events –** update

9. Items for Information



C Loch, Clerk

4th November 2014