

MINUTES of a MEETING of the **AMENITIES COMMITTEE** of WINSLOW TOWN COUNCIL held on **Tuesday 21st. October 2014**, at 7.00pm in the Council Chamber at 28 High Street, Winslow

	<p>Present: Cllrs Wiseman (Chairman), Castle, Eatwell and Gibbs. Apologies: Cllrs Chambers, accepted. Absent: Cllr. Monger. Clerk : C Loch There were no members of the public or press present.</p>
	<p>Declarations of Interest: None</p>
A14/98	<p>Minutes of Meeting 16th September 2014. The committee RESOLVED to approve the minutes subject to a change in minute A14/87 to confirm that the Committee had Resolved to install a suitable memorial bench to be donated by a resident and that Council would seek the necessary BCC approval and arrange installation. Matters Arising: Sports Ground: Complaints about the behaviour of some users which had caused damage to the Croquet lawn and equipment had been taken up with relevant parties who might be able to influence the behaviour and the situation would continue to be monitored. Parking at Barbara Brown area of Public Hall Car Park. Members noted that a car causing problems with access to the hall had been moved. The Council was keen to keep this a parking area but did require that residents cooperate with keeping access to the hall, the path and the emergency entrance lane and right of way clear at all times. Gas Main Elmsfield Gate: The utility company had given an assurance that planting and the sports ground land drains would be reinstated once works were complete.</p>
	<p>Items Deferred not covered elsewhere on the agenda – None</p>
	<p>Items delegated by Council – not covered elsewhere on agenda. None</p>
A14/99	<p>Street Furniture Verney Road Phase 1 - Dog Bins: The Clerk reported that he had met with Premier Estates who had indicated that the litter and dog bins would be installed within two weeks. He had also been informed that Premier were not responsible for all verges and this would need to be clarified in any discussions with BCC on devolution. see above Hanging Litter Bins: Members noted a complaint about the cleanliness of bins and would investigate options for a regular clean</p>
A14/100	<p>Landscaping and Trees Devolution of Grass cutting and related services. Members noted that BCC had postponed a meeting with parish and town councils and that as yet AVDC were unable to confirm their position in respect of grass cutting services. It was noted that P Hodson of BCC had agreed to meet with WTC within the next week but members agreed that WTC should not commit further resource to devolution until such time as BCC could confirm that they would go ahead with the devolution proposal. Beamish Way path: Members noted the problem with being unable to repair a faulty street light along the path as trees were preventing the raise and lower column being operated. BCC had failed to attend to the trees. RESOLVED that unless BCC could do the work in the immediate future then the Clerk would attempt to get the work done by another contractor and approved a cost up to £150 which the Clerk would attempt to recover from BCC. Path from Longlands Walk to Keach Close: a request from a resident to have a bench installed in this area was noted. As the path could eventually be part of the circular walk network of paths, the request would be taken into account when specifying street furniture for this project.</p>
A14/101	<p>Burial Ground: Rubbish Bin: The Clerk would arrange the removal of the redundant litter bin base in the car park</p>
A14/102	<p>Public Hall Car Park Barrier: Members considered a quotation for a replacement barrier which was essential to ensure that heavy vehicles did not enter the park and damage underground drains. RESOLVED to accept the quotation presented as the company was a specialist in the field. A further bench mark quote would be obtained if possible but not to unduly delay the project. The Clerk was also asked to investigate a speed bump within the barrier area, the strength of the fixing at the centre of the barrier and to ensure that drainage would not be impeded. Parking at Public Hall: Members considered the ongoing complaints about lack of space in the hall car park when functions were being held. A large part of the problem was the high number of cars parked overnight. A letter would be placed on windscreens asking overnight parkers to assist</p>

	<p>and the Clerk was asked to circulate a draft letter to members for comment before distribution. The Clerk would also undertake a survey of overnight use and investigate enforcement of a no overnight parking rule between the hours of 1am and 7am.</p> <p>CCTV: Members considered a report on a presentation to clarify a proposed upgrade to the existing system. While solving some issues, the system was expensive and had functionality far in excess of that required by the WTC. It was essential to clearly define the WTC requirement before any decision could be made and in this respect members RESOLVED to prepare a draft requirement specification for RECOMMENDATION to Council.</p>
A14/103	<p>Playground:</p> <p>Damaged fence: Members considered a quotation to replace the rotting divider fence. In view of the cost and that the fence had no essential function it was RESOLVED that the posts be removed and the wetpour surface repaired. The Clerk was asked to arrange a further quote for this work. It was desirable that one company should do both operations.</p>
A14/104	<p>Outdoor Family Fitness Area (OFFA):</p> <p>Landscaping: Noted that the work would be done early in November. The Clerk would ensure all quotations had been received before awarding the work and advise unsuccessful suppliers.</p> <p>No Dogs Signage: As it was not clear that dogs were not permitted in the recreation ground area, the Clerk was asked to amend the signage as necessary.</p>
A14/105	<p>Allotments:</p> <p>Administration: The Committee reviewed a proposal for future administration and RESOLVED that Cllr. Wiseman write to Winslow Charities to propose that the basic administration for the collection of rents and allocation remain as it now exists but that WTC be approved to carry out such routine maintenance as it sees fit for the provision of allotments. An informal Coordination group would be set up to inform the council of problems and to suggest improvements.</p>
A14/106	<p>Footpaths:</p> <p>Circular Walk: It was agreed that the LAF grant for surface improvement to paths should be considered as part of the Circular Walk project. A further meeting of the Circular Walk working party to be arranged following the next Planning meeting.</p>
	<p>Reports of Outside Bodies</p> <p>Winslow and District Neighbourhood Action Group: Minutes of the meeting held 17/9/14 to be circulated.</p>
A14/107	<p>Correspondence:</p> <p>AVALC - AGM 1st Nov: - The Clerk was asked to circulate and for councillors to confirm who would attend. A display board on current projects to be prepared.</p>
	<p>Budget: A draft had been circulated. Members were asked to submit comments and suggestions to the Clerk in preparation for the Precept meeting in November.</p>
	<p>Other Items for information: None</p>
	<p>Meeting closed 20:59pm</p> <p>Next meeting: 18th November 2014</p> <p>Signed:(Chairman) Date: 18th. November 2014</p>