

MINUTES of a MEETING of the EVENTS COMMITTEE of WINSLOW TOWN COUNCIL
held on MONDAY 5th November 2012, at 8pm in the Council Chamber at 28 High Street, Winslow.

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| | <p>Present: Mr J Knight (Chairman), Cllrs Cawte, Chambers, Knight and Payne and Mrs H Knight (for Mrs Curle) Apologies: Mrs Curle (family) Accepted Clerk: B Bradford</p> <p>1 member of the public was in attendance as indicated below</p> |
| E12/121 8.05pm | <p>Declarations of Interest There were no declarations in respect of business to be discussed. The meeting was adjourned to facilitate public participation Mr Cross-Brown updated members in respect of Winslow Hall Opera – reviewing the 2012 event and outline proposals in respect of holding a similar event in 2013. Members confirmed that the community seemed very satisfied with all aspects of the event and that it had generated business for various town businesses. There was general agreement that a further event would be welcomed.</p> |
| 8.20pm | <p>The meeting was reconvened and the public left.</p> |
| | <p>Minutes of Meeting on 8th October RESOLVED that the minutes be signed as a true record. Matters Arising: none not dealt with elsewhere on the agenda</p> |
| | <p>Items deferred from last meeting none not dealt with elsewhere on the agenda</p> |
| | <p>Items delegated by Council: 12/161 Towing Vehicle – the committee has been requested to look further at the options and Cllr Chambers agreed to provide as much information as he could for consideration at the next meeting.</p> |
| E12/122 E12/123 | <p>Farmers Market: Entertainment: AMC not yet secured for December. November guitarist playing abandoned. Equipment <u>Gazebos</u> (E12/117): These have now been repaired, 1 remains broken beyond repair but 34 are serviceable, 30 are now on the trailer.</p> |
| E12/124 | <p>Marketing: <u>Winslow Times & Winslow Town Council Websites</u> Cllr Payne and the Clerk reported on the 6 quotes now received and Members noted the clerks' preference for a tried and tested provider for the .gov site. RESOLVED to RECOMMEND that 2 separate sites be maintained with a common appearance and that they be redeveloped by one supplier, and that subject to further technical clarification from Shared Creative, Council authorise expenditure of up to £1,500 to achieve this and to proceed.</p> |
| E12/125 | <p>Traders: (E12/118) New: Manorfield Vineyard from Weedon. In response to a complaint from traders a new scheme for traders on the waiting list has been devised, they will be contacted in the event of any ad hoc spaces being available. This had been initiated in November and offered to two possible traders for 1 space. Jessica's Jams indicated their intention to take up the offer, but did not pay, respond to e-mails or phone calls and did not arrive at market. The scheme will be refined in the short term and all existing traders advised. A card of thanks to the volunteers had been received from the Traders. Some concerns had been expressed (and will be dealt with) by a trader adjacent to a stall with generator. Community Stall December – Friends of Winslow Health Centre, fundraising with Santa. Administrative Structure: (E12/118) agreed to defer this item.</p> |
| E12/126 | <p>Other Events Opera Members appreciated being consulted and would generate a list of potential sponsors and suggestions for onward transmission to the organisers. Performance proposed by organisers "Carmen", likely dates Thurs 25th July to Sat 3rd August incl.</p> |
| E12/127 | <p>Theatre in the Villages (E12/119) 37 tickets had been sold, the performance had been very well received, net profit generated £193.55. It was agreed that Cllr Cawte would consult the performer about the potential for a spring production booked direct.</p> |
| E12/128 | <p>Christmas Fayre (E12/119) The working party had met and most actions had been progressed: AVDC have issued permission to use the square, 10 trader stalls are booked and paid for (possibly room for up to 3 more), the St Laurence Room is booked and tables at £10ea have been offered to local organisations. Details for Events/Chamber of Trade Mulled Wine to be resolved. Entertainments, lights and santa arrangements in hand. Noted that Cllr Chambers had offered to be the Market Supervisor and a further working party meeting was arranged for Monday 12th Nov at 7pm in the George.</p> |
| E12/129 | <p>RESOLVED to purchase 4 perennial Christmas Fayre banners and 2 "Event in the St Laurence Room Today" Banners at a total cost of around £230.</p> |
| E12/130 | <p>Additional Christmas Lighting: RESOLVED to purchase (from FM operating surplus) and install 5 uplighters to the lime trees at the front of St Laurence Churchyard and to provide a socket and suitable lights for the Hospice Tree of Light (these lights to be installed by Church volunteers) on the</p> |

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| | conifer closest to the War Memorial, total cost in the region of £1,000 with minimal ongoing installation costs. |
| | Correspondence : <i>none not dealt with elsewhere</i> |
| | Items For Information None |
| 9.15pm | Meeting Closed Signed: (Chairman) at Meeting (date):..... |