

MINUTES of a MEETING of the **AMENITIES COMMITTEE** of WINSLOW TOWN COUNCIL held on **Tuesday 20th January 2015**, at 7.00pm in the Council Chamber at 28 High Street, Winslow

	<p>Present: Cllrs Castle (Chairman), Chambers, Eatwell and Monger. Cllr Laws attended to make a presentation on the Circular Walk. Apologies: Cllr Wiseman and Gibbs, accepted.. Clerk : C Loch There were no members of the public or press present.</p>
	<p>Declarations of Interest: None</p>
A15/01	<p>Minutes of Meeting 16th December 2014. The committee RESOLVED to approve and sign the minutes. Matters Arising: Members agreed to carry out a survey of usage at all town bus stops to establish the need, if any for further shelters.</p>
	<p>Items Deferred not covered elsewhere on the agenda</p>
	<p>Items delegated by Council – not covered elsewhere on agenda. Members considered possible community projects for the Farmers Market surplus and agreed that the Circular Walk and Christmas lighting be put forward.</p>
A15/02	<p>Street Furniture Litter Bins: Replacement bin litter liners were considered and RESOLVED to purchase three further liners to hold as replacements Possible Bus Shelter on Buckingham Rd (Aylesbury Bound) Bus Stop: As agreed in matter arising, a survey of usage at all stops would be done before taking any further decisions.</p>
A15/03	<p>Landscaping and Trees Devolution of Grass cutting and related services. Progress to date was discussed. The next steps would be to review the draft contract and take up issues with BCC, to hold interviews and recommend a contractor (date set for Jan.27th), to apply for the pump priming grant for suitable equipment, seek a final decision from other parishes who might join the cluster and finalise costings.</p>
A15/04	<p>Burial Ground: Pylon: Members considered the work necessary to make good the area disrupted by Western Power when working on cables. RESOLVED that provided Western Power agreed to pay for the work as already indicated by them, that the quote tabled for £740 be accepted and the work completed. A further quote for re planting would be subject to the same approval once received.</p>
A15/05	<p>Public Hall Car Park (PHCP) Barrier: The final specification for the replacement barrier had been agreed and it was now being built. Installation was expected at the end of February. The Clerk was asked to ensure that suitable signage was displayed to alert the public to the work being carried out although no disruption to car park users was expected. Parking at Public Hall: The Clerk was asked to source suitable waterproof envelopes to use when placing notices on cars incorrectly parked. CCTV: The quote for the upgrade was awaited and expected by the end of January.</p>
A15/06	<p>Playground: Flooding near Climbing Frame: Members considered works required to address flooding near the new climbing frame and to grass the areas where old equipment had been removed. RESOLVED to accept quotes for £480 for removal of bark, laying top soil and seeding and £970 for drainage as presented.</p>
A15/07	<p>Outdoor Family Fitness Area (OFFA): Landscaping: Quotes for landscaping of the mounds and filling /seeding along the path edge was considered and RESOLVED to approve that the work be done provided it was within Budget. Quotes had been obtained but the final costs would depend on the number of skip loads required. No Dogs Signs: The Clerk was asked to review the “no Dog” signs at the High St. entrance to the OFFA and ensure that it was clear to all users</p>
A15/08	<p>Allotments: Administration: The Clerk would be organising a date for a meeting to establish the Allotment Coordination Group in the St. Laurence Rooms (Lowrey Room). Cllr Barry would chair the meeting, Trustees of Charities and allotment holders that had expressed interest in the Group would be invited.</p>

A15/09	<p>Footpaths Improvement – LAF Grant: Members considered the proposals for a Circular Walk and how the LAF grant for improvement would best complement this project. RESOLVED to approve the specification for a surface of planings with a thickness of 150mm and general width of 1.5 mtrs. Contractors would be asked to adjust their quotations to conform to this specification and the Clerk was authorised to progress the works against the lowest of revised quotations and within the amount of grant available. Members would be circulated on the outcome before placing an order.</p>
	<p>Reports of Outside Bodies Winslow and District Neighbourhood Action Group: no further meeting Winslow Charities – No further meeting</p>
	<p>Correspondence: Best Kept Village Sign. RESOLVED to approve the sum of up to £150 to purchase a sign to record the award in 2013. The Clerk would arrange.</p>
	<p>Other Items for information: none</p>
	<p>Meeting closed 8:38</p> <p>Next meeting: 17th February 2015</p> <p>Signed: (Chairman)</p>