

MINUTES of a MEETING of the RESOURCES COMMITTEE of WINSLOW TOWN COUNCIL
held on THURSDAY 19th JULY 2012, at 7pm in the Council Chamber at 28 High Street, Winslow.

	<p>Present: Cllrs Barry, Gibbs, Knight, Reeves (Chairman) and van de Poll Apologies: Cllr Eatwell (prior commitment) Clerk: B Bradford No Members of the Press or the public were present</p>
R12/55	<p>Declarations of Interest in matters to be discussed: Cllr Barry declared a Personal Interest as an officer of the Bowls Club</p>
R12/56	<p>Minutes of Meeting on 17th May RESOLVED that the minutes be signed as a true record. Matters Arising: R12/52 Central Electric had accepted £120 in full and final settlement.</p>
R12/57	<p>Items deferred from previous meeting: None Items delegated by Council 5th July 2012 12/104 Members considered how best to assist the Winslow Big Society Group (WBSG) with their Local Organisations Database/Welcome Pack. Agreed that until it is known how this is being progressed by WBSG no meaningful input can be made without fear of duplicating effort. Clerk to make contact to establish more detail of proposals. 7.18pm Cllr Gibbs joined the meeting</p>
	<p>Administration : no issues arising</p>
R12/58	<p>Land & Property Issues: Sports Club Lease (12/89) The Lease has now been signed by both parties and the Club are considering whether to register their interest with Land Registry. Rent for 2012 now paid in full.</p>
R12/59	<p>BCC Youth Club Lease and Youth Services Provision (12/108) There has been no further progress in fact further complicated by the involvement of BCC Early Years team and delayed by the inaction of Estates department and their finally specified administrative requirements.</p>
R12/60	<p>Bowls Green Lease (R12/47) Members noted a verbal update from the Landowner that renewal is still not possible, due to no lack of will on their part. A meeting was requested by the Landowner to discuss in general terms the wider issues of their site. Agreed that the Chairmen of Council and this committee meet with landowner on a date to be agreed.</p>
R12/61	<p>Street Lighting Repairs & Renewals Members noted that the outstanding renewal items would be resolved in the short term and that a new procedure for repairs had been implemented by the Contractor. The plan for the coming year was agreed to be for a further 10 raise & lower replacements and around 48 aluminium column replacements – both using LED lanterns where existing items are beyond economical reuse. The contractor will shortly install a trial LED post top unit in the near future with a view to using it as replacement for the 80W units that will become obsolete.</p>
R12/62	<p>Verney Rd Development Phase II Members noted a specification request from the site lighting designer. There was general agreement that the WRTL Stela lights used in Phase I would be specified, but that the Clerk should investigate further their latest specifications/options, maximum spacing and compatibility with part night and dimming regimes. Members would also reflect on whether the lights would ultimately be adopted before making a detailed specification.</p>
R12/63	<p>Finance External Audit/Annual Return (12/105): The Clerk reported that following submission of the amended return the Auditor had advised that as the total income and/or expenditure now exceed £200,000 they are required to undertake an Interim Audit, the requirements for which are provision of a list of further documents. The list is extensive, but the Clerk advised that all the requirements can be met without any action other than photocopying.</p>
R12/64	<p>Investment of Reserves (R12/50) Members noted that 2 investments mature in July, RESOLVED that the 3month Lloyds Fixed Term Deposit (FTD) would not be reinvested, in order to fund expenditure until the next tranche of precept is received in late September at which point it should be reinvested for a further 3 months. In October the Lloyds 6month FTD would mature and a decision on reinvestment would reflect what the requirements of major projects are anticipated to be at that time.</p>
R12/65	<p>S106 Funds – the Clerk had received and circulated AVDC's confirmation that it was not accruing interest for WTC on the funds it holds for use in Winslow generated by development in Winslow. The Clerk had detailed that this could at a modest estimate be up to £69,000 in terms of the whole Verney Road development. The Clerk was requested to seek NALC guidance on whether this is considered reasonable.</p>
R12/66	<p>VAT Registration – Members noted specialist advice received by the Clerk that WTC should register and is liable to pay tax on all business activities, where the annual £1,000 tax threshold for registration has been exceeded. RESOLVED to RECOMMEND that the process of registration with HMRC be commenced and a decision be made on the source of funds that Council will be required to pay in respect of previous financial years.</p>

	<p>The Clerk advised that both she and the Chairman of Events have been investigating administrative options for Events activities that would maximise the financial benefit to the community. A Community Interest Company appears to be an option and is being investigated further, as well as networking with other Farmers Markets. Members were anxious to move the process forward and were agreeable to contributing to the working party discussions.</p>
R12/67	<p>Personnel – Members noted details of annual leave being taken by staff during July and August. LGPS – Members noted the proposals and consultation on changes affecting new entrants to the scheme from 2014 and RESOLVED not to respond.</p>
R12/68	<p>Reports from Outside Bodies: Winslow Sports Club: Members noted that Cllrs Eatwell had attended the meeting on 15th July and also the Club's letter formally requesting approval for their proposed amendments to their licence in respect of sale and consumption of alcohol</p> <ul style="list-style-type: none"> • That the licensed hours for the Club be extended to 2am on Friday and Saturday nights. • That the area covered by the licence be extended to cover the football and croquet pitches as well as the training pitch and the patio/space between the Cricket and football pitches. <p>Members considered what the Club advised normal activities would be and how they would be handled and assuming that:</p> <ul style="list-style-type: none"> • an extension of hours, and use by non-members, could be achieved through application for an occasional licence up to 12 times per annum • an extension of the area which a licence covers to allow drinks to be consumed and sold (for an event such as Party in the Park, or say a charity football or cricket match) cannot be achieved in this way <p>Members noted too that the terms and conditions for private hire of the premises had already been amended in order to comply with the terms of the licence, specifically in relation to its being a licence for sale and consumption to and by members and their signed in guests. Members also noted that the newly signed lease restricted opening hours to 8am to 12midnight except with the prior written consent of WTC. RESOLVED to RECOMMEND that extension in the hours of the licence NOT be permitted in consideration of potential neighbour nuisance AND that the area to which the licence applied be extended to a lesser degree to include the area between the cricket and football pitches, from the Clubhouse to the spectator stand, and from the Clubhouse to include the area known as the practice pitch. (VR to supply a suitably revised plan for Council meeting)</p>
R12/69	<p>Citizens Advice Bureau: not met and minutes not yet received, unfortunately the Chairman had had to step down and a replacement is yet to be appointed. Winslow Public Hall Trustees: not met, but the Clerk advised that she had chased for a response on the insurance and accounts issues outstanding.</p>
	<p>Correspondence: none not covered elsewhere</p>
8.48pm	<p>Items For Information – none Meeting Closed</p>
	<p>Signed: (Chairman) at Meeting (date):</p>