

MINUTES of a MEETING of the EVENTS COMMITTEE of WINSLOW TOWN COUNCIL  
held on MONDAY 7<sup>th</sup> November 2016, at 7.00pm in the Council Chamber at 28 High Street, Winslow.

	<p><b>Present:</b> Ms. B Gouverneur (Chairman), Cllrs. Cawte, Knight and Chambers. In attendance Cllr. Chandler.  <b>Apologies:</b> Mrs. J Beattie.  <b>Clerk:</b> C Loch  There were two members of the Evolution team present.</p>
	<p><b>Declarations of Interest and applications for dispensations</b> – none</p>
E16/24	<p><b>Minutes of Meeting held 9<sup>th</sup> September 2016:</b> The committee RESOLVED that the minutes be signed as a true and correct record.</p>
	<p><b>Items deferred from last meeting</b></p>
	<p><b>Items Delegated by Council</b> – none</p>
E16/25	<p><b>Administration</b>  <b>Winslow Times.</b>  J Beattie had reported that work was progressing but needed discussion. Members asked that she attend the next Events meeting to present progress to date and next steps.  <b>Stall Bookings and Plans:</b> Cllr. Chandler had volunteered to assist with this function and Council would be asked to approve his appointment to the Committee.</p>
E16/26	<p><b>Farmers Market</b>  <b>Entertainment:</b> The December booking was yet to be confirmed. There were no other forward bookings.  <b>Trader Assistance:</b> As the market was now fully booked this was not required but traders would be encouraged to put potential stall holders forward for future reference.  <b>Community Stall:</b> The December booking had cancelled but the stall would be used for a trader as the month was overbooked.  <b>Product:</b> There had been numerous requests for tea towels which were now out of stock. It was agreed to defer this until next September when it might be possible to use some of the output from the Art Competition.</p>
E16/27	<p><b>Other Events</b>  <b>Christmas Fayre:</b> Organisation was effectively complete but any assistance on the day or with stewards would be appreciated.  <b>Theatre in the Villages:</b> Tickets for the Snow Queen were now on sale. Extra copies of the flier would be produced to enable a bag drop to be organised. Plans for refreshment would be completed once ticket sales were further advanced.  <b>Art Competition for Winslow Post Cards:</b> The theme was proposed as “Why I Love Winslow” and the competition would be held mid-year in 2017 with results in September. Members RESOLVED to approve a Budget of £90 for prizes.</p>
	<p><i>The meeting was adjourned for a presentation by Evolution Events Management</i>  Members heard a proposal for a two day, weekend Arts Festival which would probably be held in July 2017 if approved. The proposed venue was the Tomkins Park and Arboretum. The organisers would supply all management, security and services as well as a power supply and stage. The Saturday would be music and the Sunday used for acts such as comedy and poetry. All acts would be local to perform free of charge. Other associated events could be held at venues around the town with a single entrance fee to cover all venues. The event would not require any financing by Council and would be at the organiser’s risk. Any surplus would be split between the organisers, local good causes and selected national charities. A decision would be required in December if the event were to go ahead.  <i>The meeting reconvened.</i></p>
E16/28	<p><b>Arts and Music Festival:</b> Members considered the proposal by Evolution Events Management and RESOLVED to Recommend to Council that it be considered further.</p>
	<p><b>Correspondence:</b> none</p>
	<p><b>Items for Information:</b> None.</p>

Meeting Closed 8.46

The next meeting would be held on October 17th at 7:00 pm

Signed: ..... (Chairman) at Meeting (date):.....