

# Furze Lane Burial Ground : Regulations

## General Matters

- “The Council” means Winslow Town Council of 28 High Street, Winslow, MK18 3HF.
- “The Burial Ground” means the cemetery provided by the Council at Furze Lane, Winslow, MK18 3NB. It is the intention of the Council that the Burial Ground be maintained as a lawn cemetery with simple rows of monuments and the minimum of other decoration.
- These Regulations have been adopted having due regard to s.214 and Schedule 26 of the Local Government Act, 1972 and Article 3 of the Local Authorities Cemetery Order, 1977(as amended) and replace all previous regulations relating to the Burial Ground. They will be enforced by the Clerk to the Council, from 16th January 2020, for the benefit of all of the users of the Burial Ground.
- The Burial Ground remains the property of the Council at all times and the Council shall be responsible for all maintenance, save for the erection and maintenance of monuments - **see Memorials**.
- The Council’s table of fees relating to the Burial Ground is available on request from the Clerk.
- Water provided at the Burial Ground is not suitable for drinking.
- Children should be kept under close supervision.
- Dogs should be kept on a lead and must not be allowed to foul the Burial Ground.
- Please treat other people and all graves in the Burial Ground with the utmost respect.
- No vehicles are permitted inside the gates of the Burial Ground except with the express permission of the Clerk.

## Exclusive Rights of Burial

- 1 Residents of Winslow wishing to reserve a plot at the Burial Ground may purchase an Exclusive Right of Burial for a term of up to 99 years.
- 2 Exclusive Rights of Burial will be granted to Residents on receipt of a written application accompanied by the appropriate fee. The current table of fees is available on request.
- 3 The Council may, in exceptional circumstances and at its discretion, grant Exclusive Rights of Burial to non-residents of Winslow, subject to receipt of the appropriate fee, which may be higher than that for residents.
- 4 The allocation of plots shall be made by the Clerk to the Council, who shall keep a register of all grants of Exclusive Rights of Burial.
- 5 The Clerk should be informed, in writing, of any change of address of the holder of an Exclusive Right of Burial.
- 6 The Clerk must be informed of the death of a holder of an Exclusive Right of Burial, and shall, on receipt of a correctly completed application, transfer the Exclusive Right of Burial to the deceased holder's successor.
- 7 The holder of an Exclusive Right of Burial for a vacant plot may return their plot to the Council in return for a refund of half of the original fee paid.

## Interments

- 8 Only human remains may be interred in the Burial Ground.
- 9 All interments require the written permission of the Clerk, which shall only be granted to the holder of an Exclusive Right of Burial on receipt of a completed application form accompanied by the current interment fee.
- 10 An application for the re-opening of an existing grave shall only be accepted when made by, or accompanied by written consent from, the registered holder of the Exclusive Right of Burial. Such consent will be assumed when the Exclusive Right of Burial holder is to be interred.
- 11 The date and time of interments at the Burial Ground must be agreed with the Clerk. Interments should normally take place between 10:00 hrs and 15:30 hrs and are not normally permitted on Saturdays, Sundays or Public Holidays.
- 12 Coffins should normally be of wooden construction. However, requests to use other materials may be made to the Clerk for consideration by the Council, whose decision shall be final.
- 13 No grave shall be dug before the Clerk's written permission for interment has been given.
- 14 Grave digging shall be the responsibility of the holder of the Exclusive Right of Burial and must be carried out by a professional grave digger. The Council strongly recommends that a grave digger with experience of the Burial Ground is used. A list of recommended grave diggers is available on request from the Council.
- 15 The depth of graves may be subject to regulations made by the Council from time to time to take into account the geology and hydrology of the Burial Ground.
- 16 The Certificate of the Registrar of Deaths (or when an inquest has been held the Certificate of the Coroner) must be made available to the Council prior to interment.
- 17 A register of all burials at the Burial Ground will be kept by the Clerk and searches may be made by request subject to the payment of the appropriate fee.

## Cremated Remains

- 18 The Council does not permit ashes to be scattered within the Burial Ground. Exclusive Rights of Burial may be purchased for plots designed for the interment of cremated remains - **see Exclusive Rights of Burial**.

## Maintenance of Graves

19 The Burial Ground shall be maintained as a lawned burial ground with simple rows of graves and the minimum of decoration.

20 All maintenance at the Burial Ground, save for memorials (**see Memorials**) shall be the responsibility of the Council.

21 Graves will settle at differing rates and settlement can occur over a long period of time. The levelling and topping up of all graves is the sole responsibility of the Council. It is to be expected that settlement will continue over a number of years and topping up will be carried out from time to time as appropriate.

22 No planting whatsoever shall be allowed within the Burial Ground.

23 Ornaments of any nature or material must not be left anywhere in the Burial Ground except as permitted by regulations 25 to 27.

24 All wreaths, flowers and decorations placed on the graves at interment are to be removed no later than six weeks after burial.

25 A maximum of two free-standing vases, measuring no more than 9 inches (229mm) in any dimension, are permitted at the head end of each grave. Once a memorial is in place they must either be removed or stood on the base of the memorial. Such vases must not be made of glass or other easily breakable materials.

26 One small soft toy not to exceed 9 inches (229mm) in any dimension may be placed on a child's grave provided it is in good condition and does not constitute a nuisance to other burial ground users.

27 Remembrance Day wreaths and Christmas wreaths may be placed on graves between 1st and 30th November and 1st December and 6th January respectively.

28 Items placed on graves, or elsewhere, in contravention of these regulations shall be removed by the Council without notice. Where practicable any items removed by the Council shall be placed near the noticeboard for collection within 28 days, after which the Council reserves the right to dispose of them without notice. Any hazardous items (including but not limited to alcohol, flammable materials, glass and any sharp items) shall be disposed of by the Council immediately and without notice.

## Memorials

- 29 No memorial shall be erected or placed on any grave, nor any existing monument amended, except by written permission of the Clerk.
- 30 Applications to erect or alter a memorial at the Burial Ground shall only be considered if they are made in writing and accompanied by the appropriate fee.
- 31 All applications for memorials shall include a drawing of the proposed memorial, indicating material, design, colours, dimensions and the desired inscription. The dimensions must comply with the appropriate Memorial Specification (**see Appendices A, B & C**).
- 32 The design of memorials should be in keeping with the solemn character of the Burial Ground.
- 33 All inscriptions and decorations (with the exception of the mason's mark and the plot number) must be on the face of the memorial.
- 34 Where a design incorporates graphics, or other non-standard elements, the Clerk shall refer the application to the Council whose decision shall be final.
- 35 It is a requirement that memorial masons are members of the British Register of Accredited Memorial Masons or the National Association of Memorial Masons.
- 36 The memorial remains the property of the holder of the Exclusive Right of Burial, who is responsible for maintaining it in a safe condition at all times. If in the opinion of the Clerk a memorial is in danger of becoming unsafe, the Council shall write to the holder of the Exclusive Right of Burial at their registered address, giving a date by which the memorial should be repaired or removed. In the event that the memorial is not restored to a safe condition within the specified period, or it presents an unacceptable risk, the Council reserves the right to remove it.
- 37 No hewing or dressing of stone will be permitted within the Burial Ground and all materials for memorials shall be conveyed into the Burial Ground by hand or in such manner as agreed by the Clerk.
- 38 No mason or other person shall be permitted to solicit orders within the Burial Ground or attempt to obtain, from an employee, the identity of a grave owner.

## Appendix A

### Specification for memorials of single or double graves

#### Either

2'6" (762mm) Total Height, comprising:

**Headstone** 2' 3" high x 1' 9" wide x 3" thick (686mm) x (533mm) x (76mm)

**Base** 2' 0" wide x 1' 0" deep x 3" thick (610mm) x (305mm) x (76 mm)

#### Or

3' 0" (914mm) Total Height, comprising:

**Headstone** 2' 9" high x 2' 0" wide x 3" thick (838 mm) x (610 mm) x (76 mm)

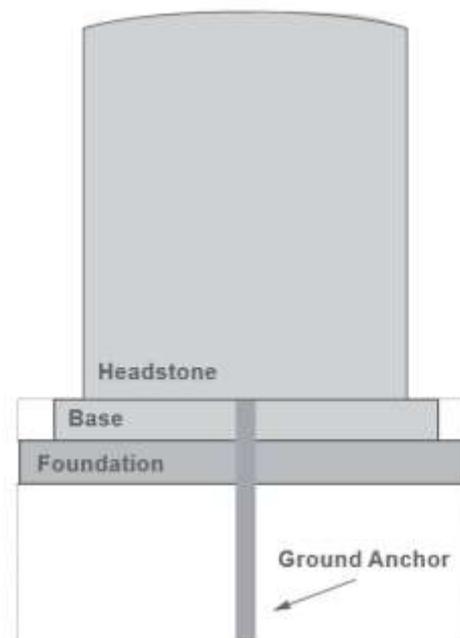
**Base** 2' 6" wide x 1' 0" deep x 3" thick (762mm) x (305mm) x (76mm)

#### In All Cases

Headstone and Base to be made of matching material and installed on a Concrete Foundation of dimensions:

3' 0" (914mm) wide x 1' 8" (508mm) deep x 3" (76mm) thick

**An integral BRAMM (British Register of Accredited Memorial Masons) or NAMM (National Association of Memorial Masons) approved anchor system must be used.**



## Appendix B

### Specification for memorials for ashes

Memorials must be of sloping desk top design, thickness 4" (102mm) at rear graduating to 2" (51mm) at front.

#### Either

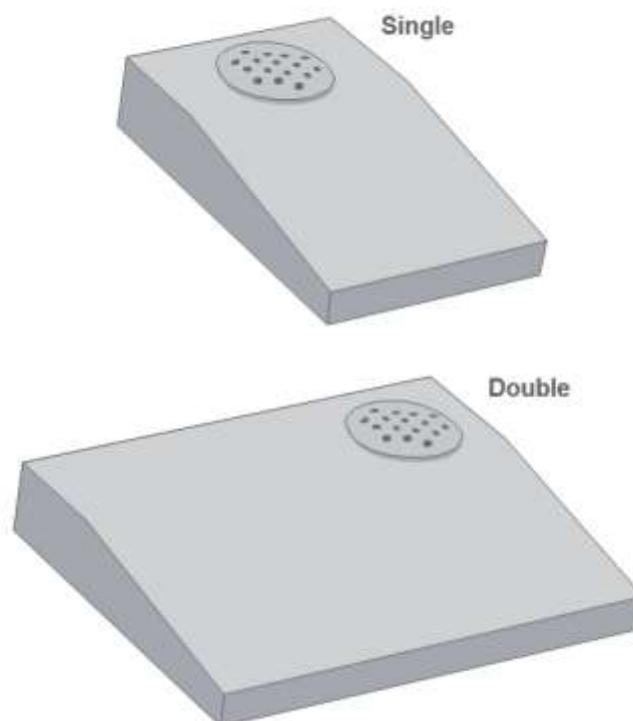
**Single** 1' 0" wide x 1' 6" deep (305mm x 457mm)

**with a foundation** 2' wide x 1' 6" deep x 1" thick (610mm x 457mm x 25mm)

#### Or

**Double** 1' 6" wide x 1' 6" deep (457mm x 457mm)

**with a foundation** 2' wide x 2' deep x 1" thick (610mm x 610mm x 25mm)



## Appendix C

### Specification for memorials on a Child's Grave

**Headstone** 1' 10" high x 1' 3" wide x 2" thick (559mm) x (381mm) x (51mm)

**Base** 1' 10" wide x 8" deep x 2" thick (559mm) x (203mm) x (51mm)

#### In All Cases

Headstone and Base to be made of matching material and installed on a Concrete Foundation with dimensions:

2' 6" (762mm) wide x 1' (305mm) deep x 3" (76mm) thick

**An integral BRAMM (British Register of Accredited Memorial Masons) or NAMM (National Association of Memorial Masons) approved anchor system must be used.**

