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## **WINSLOW TOWN COUNCIL**

### **MINUTES of the MEETING of COUNCIL**

Thursday 3rd. February 2022, at 7.00pm, in the St. Laurence Room, Market Square, Winslow

**Present:** Cllrs. Wiseman (Chair), Bishopp, Castle, Cawdell, Cornell, Goss, Hamley, Keys, Onley, Slevin and van de Poll,

**Absent:** Cllrs Goss. Apology accepted.

**Clerk:** C Loch:

**In attendance:** Bucks Cllr. J Chilver. There were no press or public present.

The Chairman welcomed Councillor Keys to the Council.

#### **22/01 Declarations of Interest in matters to be discussed:**

None.

Councillor Keys asked that it be noted that she had an interest in the Sports Club.

#### **22/02 Minutes of Meetings held 8<sup>th</sup> December 2021:**

RESOLVED that the minutes be signed as a true record.

**Matters Arising:** The Clerk was asked to again invite the Neighbourhood Police to attend the next meeting.

#### **22/03 Items Deferred from Previous Meeting: None**

#### **22/04 Committees and Reports from members of Buckinghamshire Council**

##### **Membership of Committees:**

As the co-option process was now complete, Cllr Wiseman stood down from the Amenities Committee so that membership was in accordance with the Terms of Reference.

**Amenities:** The extension of the Devolution Contract to March 2023 was noted and it was RESOLVED that it be approved but noted that in due course Council would wish to renegotiate some of the terms as well as the relevant grant from Buckinghamshire Council.

**Development:** Members noted that the planning application for housing adjacent to George Pass Avenue had been refused. Outline planning consent for the second phase of WIN001 had been granted. The application for six additional residences at the Granborough Road development was also noted.

**Events:** The Jubilee Celebrations were the main focus and a further meeting of the Big Society Group drawing together ideas from various community groups and residents would be held on Feb 16<sup>th</sup>. As it was felt best for the Committee to meet after this discussion, it was agreed to defer the February meeting until Feb 21<sup>st</sup>. Councillors were minded to consider any reasonable request for a funding towards a community event. Members discussed the proposal to hold a Jubilee Civic Service and agreed that an ecumenical service be held. Members also discussed a communication from Buckinghamshire Council in respect of arrangements for Operation London Bridge. It was generally agreed that a local reading of the proclamation was not necessary and it would be better for Council to be represented at the main ceremony in Aylesbury.

**Finance and General Purposes:** The Clerk reported that Giga Clear had offered a broadband connection under their Community Hub scheme and it was RESOLVED to approve the contract and to consider a VOIP phone system to provide a more flexibility and a proper internal call transfer facility. It was noted that the Sports Club were optimistic WUFC's about promotion and would potentially need to extend the stand and make other improvements to the grounds to meet FA standards.

##### **Reports from members of Buckinghamshire Council and Community Board Matters.**

Bucks Councillor John Chilver reported that line marking would take place in the area of the petrol station. Drain clearance in Winslow was running behind schedule and as yet there was no date set for work on

Avenue Road. The Fremantle School was not willing to take responsibility for maintenance of the adjacent hedge in Furze Lane. The failed lit bollards outside the school would be replaced with a reflective type which would be more effective. It was expected that the foot bridge over the rail line would be replaced during the summer in time for the new school year. .

The lack of adequate notice for the consideration of Community Board grant applications was raised and would be taken up with the co-ordinator.

## **22/05 Current Strategic Issues**

**Growth Corridor:** No new information.

**East West Rail:** Work on the A413 road bridge had been deferred until October.

**Winslow Neighbourhood Plan revision:** Responses to the consultation were being collated and it was expected that proposals for the final draft would be taken to Council for the March meeting.

**Community Facilities:** There had been further discussion with the architect about the plans for the public hall and the response would be discussed at a meeting next week so that the plans can be finalised as soon as possible and put out to tender. The pre-application response for the Community and Sports Pavilion was still awaited.

**28 High St.** No items were raised.

**Winslow Centre Redevelopment.** The Sports Hub consultation was now closed. The information was being drawn together by Bucks Council and would be discussed in due course.

## **22/06 Reports from Outside Bodies:**

**AVALC.** The date and venue for the AGM was awaited.

**Rogers Educational Trust:** The Trust would meet again on 15<sup>th</sup>. February.

## **22/07 Administration, Finance and Payments for Signature.**

**Payments for signature:** Members noted the payment listing totalling £20749.74 (for December invoices) and £16,276.73 (January). RESOLVED to authorise the cheque payments to be signed by two councillors.

**Annual Town Meeting:** The meeting would be held on Thursday April 21<sup>st</sup>. Committee chairs were asked to submit draft reports to the Chairman to enable the ATM report to be compiled.

**Internal Audit:** The Clerk reported that the interim audit had been completed and no issues had been raised.

**Electronic Banking:** The Clerk reported on the current situation with TSB and in particular that TSB would no longer accept a written instruction. This meant that there was no alternative but on line banking for items such as Standing Orders and the matter now had to be resolved. Detailed guidelines had been published by NALC and the Clerk felt it was desirable that WTC adopt this procedure with some additional strengthening. The Administrator would be made Assistant RFO and be the System Administrator as well as loading payment information onto the system. All monthly payments would still be approved at the monthly Council meeting as normal and the listing signed by the Chairman in evidence. Once payments had been loaded a further Council signatory would authorise the transfers. This would ensure that the Clerk could initiate payments and review transactions impartially. Any urgent transfers would be approved by the Chairman or Deputy Chairman and reported to the next meeting.

**Training:** The Clerk reported that ILCA training would be a desirable step to progress the development of the Administrator and Maintenance Technician. It was RESOLVED that the training be approved and that the job title for the Maintenance Technician be changed to Estates Manager as a much clearer description of the role.

## **22/08 Correspondence:**

**Boundary Commission:** It was RESOLVED that a response as previously drafted by Development be submitted.

**Thames Valley Police:** The Clerk reported a request to close off part of the public hall car park to enable a police horse box to be parked in conjunction with the Pass Wide and Slow Campaign. It was agreed that the Clerk make such arrangements as were appropriate.

**Items for Information.** None

Meeting Closed 20.07 pm.

Signed: ..... (Chairman) at Meeting ..... (date)